

Meeting of the Board of Directors

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students

SCC 311 55 Gould St, Toronto, ON, M5B 1E9

Wednesday June 20 2018 6pm-8pm

MINUTES

Executive Committee

- | | |
|----------------------|--|
| 1. Ram Ganesh | President |
| 2. Salman Faruqi | Vice-President Education |
| 3. Karolina Surowiec | Vice-President Equity |
| 4. Savreen Gosal | Vice-President Operations |
| 5. Edmund Sofo | Vice-President Student Life and Events |

Faculty of Arts

- | | |
|--------------------|--------------------|
| 6. Nicholas Chiong | 8. Shehroz Shabbir |
| 7. Sarah Mohamed | 9. Quentin Stuckey |

Faculty of Ted Rogers School of Management

- | | |
|-------------------------|-------------------|
| 10. Kruti Dave | 13. Ali Mulji |
| 11. Niall Hickey | 14. Simi Olatunji |
| 12. Nayrouz Mohamed Aly | 15. Ravneet Sohi |

Faculty Communication and Design Directors

- | | |
|--------------------|------------------|
| 16. Jennifer Adler | 19. Leah Renaud |
| 17. Hirra Farooqi | 20. Imbar Slavat |
| 18. Tamar Lyons | |

Faculty of Community Services Directors

- | | |
|-----------------------|-------------------|
| 21. Chelsea Davenport | 24. Ram Ragupathy |
| 22. Shivangi Gaur | 25. Khadija Raza |
| 23. Cristal Hines | |

Faculty of Engineering, Architecture and Science Directors

- | | |
|--------------------|------------------------|
| 26. Karol Bahnan | 28. Alessandro Cunsolo |
| 27. Iyvan Chandran | 29. Daniyal Patricio |

Faculty of Science

30. Evan Almeida
31. Maria Vu

Meeting of the Board of Directors

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students

SCC 311 55 Gould St, Toronto, ON, M5B 1E9

Wednesday June 20 2018 6pm-8pm

MINUTES

Yeates School of Graduate Studies

32. Ahbishek Patel

33. Manikandan Marugappan/Amber Grant

International Representative

34. Divyansh Chandel

Other Representatives

35. Obaid Ullah Board of Governors Representative

36. Hamza Shahid Course Unions Director

37. Vacant First Year Representative

38. Vacant Residence Representative

39. Fahim Khan Senate Representative

40. Maklane Dewever Student Groups Director

Ryerson Students' Union Staff

Dharshini Jay Financial Controller

Casey Chu Cheong Internal Coordinator

ABSENT WITH REGRETS

Maria Vu

Ahbishek Patel

Kruti Dave

Meeting of the Board of Directors

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Wednesday June 20 2018 6pm-8pm

MINUTES

AGENDA

1. CALL TO ORDER AND ATTENDANCE

2. REMARKS OF THE CHAIRPERSON

a. Chairperson is not with us as a result of allegations by the Eyeopener, and until the remarks are fixed, Ram Ganesh will sit as chair until then

b. MOTION 2018-06-20 A01

BE IT RESOLVED THAT Ram Ganesh is appointed as Chairperson until the return of the Chairperson.

Moved: Ali Mulji Seconded: Iyvan Result: passed

- Ram is chair of the Board of Directors for said meeting
- Salman: What is the timeline of the article to be adjusted
 - Ram: We don't know, we sent correspondence a week ago, told us they are working on it.

3. APPOINTMENT OF THE SECRETARY

MOTION 2018-06-20 A03 BE IT RESOLVED THAT Lisa Mancuso be appointed as secretary for the June 20 2018 Board of Director Meeting.

Moved: Iyvan Seconded: Savreen Result: passed

4. APPROVAL OF THE AGENDA

a. MOTION 2018-06-20 A03

BE IT RESOLVED THAT the June 20, 2018 agenda be approved as presented.

Moved: Ram Ganesh Seconded: Divyansh Result: Passed

Meeting of the Board of Directors

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SCC 311 55 Gould St, Toronto, ON, M5B 1E9

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MINUTES

- Agenda was not sent out within 5 day period, $\frac{2}{3}$ vote to pass the movement
- Fahim: line acknowledgment, course union policy and land acknowledgements, believes it's currently being done
 1. Motion to withdraw motion (item 6 (e)(2) and 6e (4))
Moved: Fahim Seconded: Hamza
Result: Passed, motion(s) will be withdrawn

5. APPROVAL OF THE MINUTES

- a. MOTION 2018-06-20 A02 - Appendix A

BE IT RESOLVED THAT the May 27, 2018 minutes be approved as presented in Appendix A.

Moved: Divyansh Seconded: Shivangi Result: Passed

6. PREVIOUS BUSINESS

- a. NEW STUDENT GROUP RATIFICATION

- i. MOTION 2018-06-20 C01- Sufi Students Association

WHEREAS the Student Groups committee has met and reviewed the application of students seeking status to establish new RSU student groups, and

WHEREAS Student Groups committee has found that all matters and requirements were in order and the groups were thereby recommended by the Committee for adoption by the board, therefore;

BE IT RESOLVED THAT the student group "Sufi Students Association" be ratified as an RSU group with full rights as defined by the Student Groups Policy.

Moved: Edmund Sofo Seconded: Savreen Results: Tabled to next Meeting

- Sufi student associated is a student group on campus, religious group, promote their association and what they represent. They were supposed to be here, however could

Meeting of the Board of Directors

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students

SCC 311 55 Gould St, Toronto, ON, M5B 1E9

Wednesday June 20 2018 6pm-8pm

MINUTES

not attend. The RSU checked with their plans for the year, and they were meant to be ratified today however they are not in attendance.

- Motion to table this motion
 - Moved: Savreen
 - Seconded: Khadijah
 - Result: Passed
 - Motion tabled until next meeting

ii. MOTION 2018-06-20 C02 - Believers Loveworld Campus Ministry-Limitless Love

WHEREAS the Student Groups committee has met and reviewed the application of students seeking status to establish new RSU student groups, and

WHEREAS Student Groups committee has found that all matters and requirements were in order and the groups were thereby recommended by the Committee for adoption by the board, therefore;

BE IT RESOLVED THAT the student group “ Believers Loveworld Campus Ministry-Limitless Love ” be ratified as an RSU group with full rights as defined by the Student Groups Policy.

Moved: Edmund Sofo Seconded: Savreen Results: Passed

- Edmund: invite representation to speak
- Motion to invite members from Believers Loveworld to speak
- Moved: Edmund
- Seconded: Evan
- Result: Passed

- Discussion: Questions for group
 - Divyansh: Thank you for coming, by having this group, what do you want to give to the students?
 - Came from Nigeria, didn't know anyone or have family, shy person, hard to integrate. Create a group

Meeting of the Board of Directors

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students

SCC 311 55 Gould St, Toronto, ON, M5B 1E9

Wednesday June 20 2018 6pm-8pm

MINUTES

to provide support, help with integration, academic stress for newcomers, etc.

7. NEW BUSINESS

a. STUDENT GROUP APPEAL

MOTION 2018-06-20 C01 - Pakistani Students Association

WHEREAS the Student Group Committee on March 29, 2018 ruled that the Pakistani Students Association was found in violation of the Student Group Policy; and

WHEREAS the Student Group Committee ruled that the Pakistani Students Association would lose their status as an RSU Student group and student group office and that the current Pakistani Students Association Executives would not be able to run as a member of the Executive for 2018-2019; and

WHEREAS the Pakistani Students Association appealed the decision of the Student Group Committee to the Executive Committee; and

WHEREAS the Executive Committee ruled to uphold the decision of the Student Group Committee on April 19, 2018; and

WHEREAS the Pakistani Students Association has appealed the decision of the Executive Committee;

BE IT RESOLVED THAT the decision of the Student Group Committee and Executive Committee be upheld.

Amendment:

The BOD insist on:

1. Financial oversight by the student group committee on PSA
2. Executives from previous years do not return
3. The situation pertaining to their office be dealt with next student group committee meeting
4. PSA be put under an early intervention process by the VP Student Life & Events, Student Groups Coordinator Dawn Murray and Student Group Committee

Meeting of the Board of Directors

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students

SCC 311 55 Gould St, Toronto, ON, M5B 1E9

Wednesday June 20 2018 6pm-8pm

MINUTES

Moved: Edmund Sofo Seconded: Savreen Result: Passed as amended

Discussion

- Hirra Farooqi abstains from voting to avoid conflict of interest
- Edmund: On March 29th, 2018, the Pakistani Student Association was found in violation of policy. The group had prior history of doing great things on campus, and is now found to being dissolved. We're trying to give them a fair chance to explain themselves, and to give them a second chance. Student association should have that right and give their appeal to continue contributing to student life.
- Ram: appeals brought forth by one person, we hear the people who have been working on the appeal
- Motion → Edmund: would like to hear from the Pakistani Student Association
 - Seconded: Savreen
 - Result: Passed

- Students from the Pakistani Student Association: Presentation
 - Student group, cultural group that provides help for Pakistani students
 - Teach others about Pakistani culture and showcase diverse culture on campus. Holds cultural, educational and equity events to cater to needs of entire community on campus.
 - Statistics: of 2000 international students at Ryerson each year, Pakistan is #6. Group is present to support them.
 - Planning off-campus support, secured sponsors
- Support from all over the campus (student groups, societies, president's office)
- How things went wrong: payment process was complicated.
 - January 17, payment for artist by MI associates. Done through wire-transfer. Have confirmation and receipt from artist that he received the money
 - On Feb 6, money was returned to MI associates.

Meeting of the Board of Directors

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students

SCC 311 55 Gould St, Toronto, ON, M5B 1E9

Wednesday June 20 2018 6pm-8pm

MINUTES

- Team was not aware of the decision that they can do an advance payment, though it was similar to a reimbursement process
- Email conversation: president at the time had a conversation with member regarding advance payment process, conversation was misunderstood, PSA members believed they were unable to complete an advance payment, which is why they got MI to pay artist.
- Members were unaware of RSU centralizing, RSU was not aware of these payments
- PSA should be given another chance because:
 - Only student group representing this cultural group. They have learned from their mistakes and would like to continue putting out great events and representing their community on campus.
- Clarification by Ram:
 - Decision directors will make is whether or not Ryerson PSA will continue to be a student group or become dissolved
 - Any questions/need clarification, please ask
 - Ali: comment, I know a few individuals on campus, international students who have a hard time adapting, groups like PSA help them integrate, provide a support system. Secondly, my father came to Canada as a refugee and was given a second chance, I understand something wrong has been done, it was a mistake, need to ensure that there is better oversight moving forward, want student groups committee to oversee this
 - Ram: please questions only, Dawn must speak first
 - Maklane Dewever: Looking for an amendment to prevent this from happening. Do you have an idea for an amendment so that this does not happen again?
 - Question for chair: opportunity to create an amendment?

Meeting of the Board of Directors

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students

SCC 311 55 Gould St, Toronto, ON, M5B 1E9

Wednesday June 20 2018 6pm-8pm

MINUTES

- Yes, name put on list
- Ali Yousaf: Policy was broken due to lack of training and knowledge on PSA's end. Student groups can not make payments unless they have been given proper training. There was a misunderstanding.
- Tamara: what exactly did the PSA do to break or violate the policy?
- Fahim: I would like to know what in the policy manual was violated
- Dawn (addressing Tamara and Fahim's question): Edmund was present at march 29 meeting, very clear when they discovered what was happening. Based on the transactions, based on the budget, the actual violation of the RSU funding policy took place in the fact that a personal bank account was used to in transferring funds, very serious violation. If there was a transfer of funds, student group must go to Dawn who will negotiate with Dharshini to analyze invoices put through. The student group committee was concerned that the PSA was misrepresenting a transfer because \$5000 of the president's funding was maxed out when the transfer went through. Financial repercussions that put up a red flag to the students group committee. Committee made a decision based on the violation of the policy and the transferring of the funds. Not saying 'get rid of PSA forever', they do a lot of great work. However, when you violate policy, and jeopardize current RSU team, it is a serious violation. When a group is dissolved, you lose your office, funding and room-booking rights. This can be appealed. Student groups need to read their policies, if student leaders are unsure, they must ask questions. All minutes are documented from Feb and March meetings regarding event. *Come to Dawn

Meeting of the Board of Directors

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students

SCC 311 55 Gould St, Toronto, ON, M5B 1E9

Wednesday June 20 2018 6pm-8pm

MINUTES

or Edmund for help and advice, this was not done by the PSA.

- Can not release funds as a result of the Committee's recommendations
 - Investigations were done by both Dawn and Dharshini, emails were exchanged
 - Need to make a decision tonight. No past executives of the dissolved group may be a part of this new group (section 3.1(4), page 49) as a result of their violations.
 - PSA can make their appeal to the student group committee in september, but again, no executive involved during the violation can be a member of the new group
- Ram: thanking Dharshini and Dawn for the work they have put in in the investigation. PSA got some money from different sources for an event. They advertised it and it fell through. They were unable to cover the payments. They got more money for different event and got more money. They still used payments from last event. Created "slush" account. Student group summit by Edmund will be used to improve training at Student Group Summit to ensure nothing happens. Is everyone clear about what happened?
 - Maklane: Dawn from your professional experience, will passing this motion jeopardize other student groups chances in requesting funding from president's office?
 - Dawn: no, I believe you must look at this as an isolated event. A student group made mistakes. I don't think you can lump it all together and make it reflective of all student groups.
 - Fahim: page 49 is course union policy?
 - Dawn: Probation policy applies for both course unions and student groups.
 - Divyansh: money is a hard thing to take care of, confusion is, if you did get the \$5000 from SIF, where did that 5k go?

Meeting of the Board of Directors

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students

SCC 311 55 Gould St, Toronto, ON, M5B 1E9

Wednesday June 20 2018 6pm-8pm

MINUTES

- Ali Yousaf: paid to MI associates, paid January 17, confirmation that they received it. Have proof of no fraud.
- Dawn: SIF process was changed, used to come through the RSU. May need to consider it coming back through RSU again because the funding never would've been given without proper documentation.
- Dharshini: they didn't inform Dawn that the event was cancelled, but were still taking funds for the event. No documentation was kept, no date or signature on invoice. Need to check invoices when dealing with finances, the money was taken from different cheque reqs and the money was sent to Pakistan. The wire transfer is in the name of the manager, who said he transferred the money. Personal bank accounts were used. \$9,300 went, everything was made up, things didn't add up. Board is trusted, please make a decision.
- Ram: board has 3 choices, 1. dissolve the group, 2. propose amendments and conditions that the student group must follow to continue with RSU, 3. let group continue as they are
 - Salman: is there a record of the money being used for the second event or was it used for something else?
 - Ram: continued with withdrawing money for an event that was cancelled and for an upcoming event. From my understanding, they were locked in on a contract with an artist that they had to fulfill, couldn't get a refund from the artists (about \$9300 sent overseas to Pakistan that Dharshini couldn't track)
 - Fahim: policy 9, policy 36 are 12 years old, is it fair to jeopardize student group as a result of policies being too old?
- Ali: would like to suggest an amendment
- Chelsea: can you clarify what dissolving this group means?

Meeting of the Board of Directors

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students

SCC 311 55 Gould St, Toronto, ON, M5B 1E9

Wednesday June 20 2018 6pm-8pm

MINUTES

- Dawn: letter that Susanne sent them was very specific in what dissolution would entail. Directors are voting to uphold the decision. Actual wording: wrap up all remaining expenses, vacate office as of May 1st. No current executive can remain on the new group. They would have to regroup and form a new PSA. Because they were told to vacate their office, we moved two student groups in to share their office. Decision needs to be made.
- Chelsea: are there any current execs from last year that are planning to be a part of new PSA?
 - Ali: two or three are planning on returning next year
 - Dawn: there are 3 on the list, but they would not be allowed to run, based on the previous decision. New elections would have to be made.
- Ram: Any other questions?
- Ram: Amendments?
- Maklane: want to balance the need to have the group on campus and repercussions for violations. Remove half their base funding?
 - Dawn: \$1,200 for the year, or \$600 for semesters? Will be a violation of policy.
- Ram: thats suspending the policies for one group, not allowed to do that. You can take that back and go over the other 4 proposals you have.
- Ali Mulji: financial oversight, committee will have oversight of the group
- Maklane: we don't want any of last years signing officers to be this years signing officers
- Dawn: that's already in there
- Ali: BoD will provide direction to student group committee to manage issue with
- Ali: Dawn has been very supportive with other student groups, want to enforce situations where student groups meet with Dawn one-on-one to get an understanding of the policies (30 min training)
- Point of order (Edmund) student group summit will be very detailed in terms of providing training for student groups

Meeting of the Board of Directors

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students

SCC 311 55 Gould St, Toronto, ON, M5B 1E9

Wednesday June 20 2018 6pm-8pm

MINUTES

- Ram: they are proposing an immediate intervention as soon as they are flagged, group will meet with VP student life, Dawn and student group committee
- Situation for office will be dealt with at next student group committee meeting
- Mandatory training must be given to all executives
- Ram: training is given to all student groups, this is a one-off chance

Amendments proposed to motion:

The BOD insist on:

- a. Financial oversight by the student group committee on PSA
- b. Signing officers from previous years do not return
- c. Situation pertaining their office be dealt with next student group committee meeting
- d. PSA be put under an early intervention process

Moved: Ali Seconded: Shivangi Result:

- Dawn: You are violating the policy through the amendment. No executives can repeat.
- Maklane: amending amendment, no executives from the past years team will be on new team

New vote: Amendment proposed to motion

The BOD insist on:

- A. Financial oversight by the student group committee on PSA
- B. Executives from previous years do not return
- C. Situation pertaining to their office be dealt at the next student group committee meeting
- D. PSA be put under an early intervention process by VP Student Life, Dawn and Student Group Committee

Moved: Ali Seconded: Shivangi Result: passed

Discussion:

Meeting of the Board of Directors

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students

SCC 311 55 Gould St, Toronto, ON, M5B 1E9

Wednesday June 20 2018 6pm-8pm

MINUTES

- Tamar: what will happen if you vote yes or no?
- Ram: if you vote yes, they can continue as a student group with the conditions that were added as a result of the amendments to the motion, if you vote no, they get dissolved

b. APPOINTMENT OF THE AUDITORS

MOTION 2018-06-20 F01 - PricewaterhouseCoopers (PwC)

WHEREAS the Ryerson Students' Union (RSU) has an annual Financial audit, as per the RSU Bylaws;

BE IT RESOLVED THAT PricewaterhouseCoopers (PwC) be appointed as the Auditors for the 2017-2018 Audit.

Moved: Savreen Gosal Seconded: Karolina Result: passed

- Savreen: Every year, there is an audit by PWC, this year we will be audited by PWC again. We need to approve that the budget be audited by PWC for the previous year.
- Ram: 3rd parties are hired to audit previous year's budget
- Discussion
 - Fahim: For the budget from 2016-2017, has the audit been done?
 - Savreen: Yes, the audits are done, but the audit has not been approved because there was no quorum at the SAGM.

Motion to Recess (5 min)

- Moved: Maklane Seconded: Savreen Result: passed

c. APPROVAL OF THE BUDGET May 2018-April 2019

MOTION 2018-06-20 F02 - Appendix B

WHEREAS the Ryerson Students' Union (RSU) is operating within the 2018-2019 fiscal year; and

WHEREAS the Finance Committee has met to review the proposed budget and has recommended it for adoption;

BE IT RESOLVED that the recommendation of Vice-President Operations for the 2015-2016 budget be adopted as presented in Appendix B.

Meeting of the Board of Directors

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students

SCC 311 55 Gould St, Toronto, ON, M5B 1E9

Wednesday June 20 2018 6pm-8pm

MINUTES

Moved: Savreen Gosal Seconded: Evan Almeida Result: passed

- Ram: Savreen Gosal has the floor to present the budget
- Savreen: Everyone received the online version of the 2018/2019 budget, did anyone not receive it or does anyone not have access?
 - Finance committee created and proposed this budget
 - We're going to go line by line and ask for questions
 - Student fees: amount Ryerson gave to us in accordance with full-time levy paying students
 - CopyRITE
 - Interest and investment income
 - ATM income: no longer in use, should be in red
 - Career boost funding: RSU received funding, this year \$124,000, this year would like to receive more.
 - Administration and office:
 - Everyone go to second page to go through line items
 - Administrative expenses
 - Hiring costs: associated with job posting
 - Rental Charges
 - Legal Fees
 - Consultancy fees: RFP companies, contracts that we are signing go through this company to ensure due diligence
 - Audit fees: for PWC
 - Accounting and POS software: MSO transactions
 - IT: support we need for computers
 - Accessibility
 - Computer Lab: will be gone due to Directors Lounge
 - Bank Charges: costs associated with storage
 - Maklane: Why are there \$60,000 of legal fees?
 - Ram: Last years budget was different, there was a motion to move money from legal fees, as a result, they were short last year. This year we would like to play it safe and allocate more money. Safety measures.
 - Savreen: all proposed amounts, doesn't mean we will spend all of this money.
 - Fahim: can you explain the consultancy fees?
 - Ram: We have put together an RFP process. Previously, whoever had to purchase things, got approved and made payments. Now what were doing, you can to put out a

Meeting of the Board of Directors

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students

SCC 311 55 Gould St, Toronto, ON, M5B 1E9

Wednesday June 20 2018 6pm-8pm

MINUTES

- proposal, ex. “We need 1000 chairs, if you have 1000 chairs submit a proposal” and we choose the proposal that best fits. This is done through a 3rd party (business consultancy)
- Savreen: supporting document has explanation of each line item
 - Staff: full-time and part-time staff
 - Executive: 5 line items for the executive positions at the RSU, there is a substantial increase as a result of the motion passed at the last board meeting
 - CAPEX and projects: restricted funds, not included in our operating budget. Taken from our reserves in order to cover office renovations (not day-to-day operations) such as CopyRITE renovations, the Directors Lounge etc. **This page does not affect our operating budget.**
 - Maklane: how do you manage HR at the office
 - Ram: We're currently using timesheets, not efficient and we are now transitioning to Dayforce
 - Dharshini: project was completed last year, not budgeting for annual charges under CAPEX
 - CopyRITE: one of our revenue generating services, all expenses and revenue that we are looking to generate from copyrite services. This year was similar to last years budget, due to renovations we are looking to receive more consumer engagement (ex. Incorporating self-service hubs). This can be seen in the line items present.
 - Campus groups: Dawn is our campus group administrator, these line items are relevant to Dawn and Edmund's operations
 - Athletic group funds:
 - Salman: proposal made to athletic department, currently there are teams that do not receive funding, idea to give funding to these teams that represent teams, department said if we allocate \$30,000 they will double it, we can present it to Ryerson and can possibly raise it to \$120,000.
 - Ram: we don't want barriers for students when they want to get involved, this will be their only source of funding
 - Cristal: if vice-provost does not double the \$60,000, what will happen?
 - Ram: we are fronting \$30,000, if they do not give the money, our pool of funding will still only be \$30,000
 - Savreen: it will only cost RSU \$30,000 no matter what

Meeting of the Board of Directors

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students

SCC 311 55 Gould St, Toronto, ON, M5B 1E9

Wednesday June 20 2018 6pm-8pm

MINUTES

- Maklane: will it only be toward competitive athletics, or will it go to teams such ex. Chess
- Ram: they have to satisfy one of the three athletic groups
- Fahim: will it be given to the groups?
- Ram: similar to student group funding, will go to the group, not a person.
- Salman: some athletic groups only have a few people, however, it will still go to the team, not an individual
- Educational Issues and Advocacy: seminars at end of semester, education campaigns, OERs
 - Salman: something we campaigned on was OERs, students were supportive. Ryerson is allocating \$5 million of their own budget, we are making sure this money can be used and students are supportive of it. Students Actions committee meeting is being set up to discuss
 - Ram: a chance to invest in the future of education at Ryerson
- Equity and Sustainability Issues: line items associated with Equity and sustainability committees and any expenses
 - Fahim: what's the difference between the two?
 - Savreen: Equity line items associated with the equity committee, sustainability line items are associated with the sustainability committee expenses
 - Maklane: this year \$65,000 is proposed for equity salary and benefits
 - Dharshini: there was a person that left
 - Savreen: last year the person was more senior, person has changed this year
 - Ram: follows collective bargaining agreement negotiated every 3 years
- Equity Service Groups: excluding the Good Food Centre and SASSL, the Equity Service Centres get their own funds that no one can touch
 - The other groups get their own funds for the initiatives they hold each year
 - Good Food Centre: Kim had some things to say about the Good Food Centre
 - Kim: (One of the coordinators at the Good Food Centre), there has been a lot of transition on the second floor which has impacted communication with the executive team. The

Meeting of the Board of Directors

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students

SCC 311 55 Gould St, Toronto, ON, M5B 1E9

Wednesday June 20 2018 6pm-8pm

MINUTES

creation of an oversight committee (which was passed during a previous meeting) has not been created as a result of the turnover and lack of communication

- Good Food Centre and SASSL are struggling to operate without a full-time coordinator
- We are proposing that for these two budgets, we start that oversight committee so everyone can be on the same page and receive support
- Ram: The motion was out of order by default and will be tabled until next meeting
- Chelsea: Can we make an amendment?
- Cristal: What does out of order mean?
- Ram: Any sort of committee must have the president in it as a voting member, the President wasn't included, therefore (technically) the motion was out of order, can not operate on the motion. Motion was to create a committee that will monitor spending of Good Food Centre and SASSL. Due to President not being a part of the voting, the committee could not be created. Can't move forward until motion is corrected and resubmitted.
- Cristal: Can you explain number for health and dental?
 - Dharshini: We can't touch that money, only for the premiums we pay. Reasonable to take a portion.
 - Ram: If you notice in the previous pages, when there's a wages section added, that's for a staff that works just on that portfolio. Many staff members work on multiple portfolios. For budgeting purposes, we are taking a portion for those portfolios.
- Kim: The way we set up the policy in April was because we wanted the committee to be a part of the allocation of funding. Need to monitor the wages, ex. \$22,000 was not enough to run the (SASSL) distress line.
- Savreen: We can make amendments to that once that budget has gone through.
- Ram: Tabling is not the best route, will not be able to push the budget in 30 days, although we may not be able to negotiate the salaries for the positions.
- Savreen: Since a referendum was passed, the Good Food Centre and SASSL have their own budgets that do not affect our operating budget

Meeting of the Board of Directors

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students

SCC 311 55 Gould St, Toronto, ON, M5B 1E9

Wednesday June 20 2018 6pm-8pm

MINUTES

- Cristal: So that money is not affecting the operating budget (\$300,000 coming in from the SASSL referendum).
- Savreen: On the master budget, that is included in restricted funds which do not affect our operating budget.
- Dharshini: Can switch around numbers
- Maklane: That budget isn't significant enough or allocated properly to fulfil the commitment of the referendum?
- Ram: We have fulfilled the promises through the budget, we haven't fulfilled a motion that was made during a meeting that was out of order due to no President being present.
- Salman:
 - Policy from last board meeting: due to the President not present
 - We fulfilled everything we needed to fulfil, the process for budgeting could have been better, due to an HR situation due to an individual stepping down from their position, there has been a lack of communication
 - We can make an amendment, as board of directors
- Cristal: Is this new proposition going to impede on the services being delivered to students? I would recommend that an amendment be made so we can fulfill the promises made on the referendum.
- Savreen: These funds are restricted and therefore do not affect our operating budget, this allocation of funding is only specific to the Good Food Centre. Any amendments to the Good Food Centre page will not affect our operating budget because the funding was passed during a referendum (ex. \$5 per student)
- Ram: Due process has been followed, you suspect that there will be deficiencies as a result of the line items for SASSL and GFC, Dharshini and Savreen have created this as restricted fund, so that all surplus can be used toward salaries. Budget can always be revisited if deficiencies are suspected.
- Salman: Whatever surplus generated by GFC and SASSL, will only be used by GFC and SASSL
- Ram: Uncomfortable not approving these lines because the budget will be put on hold
- If this budget is approved, Kim will work with Karolina to create the Oversight committee and it will be approved by

Meeting of the Board of Directors

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students

SCC 311 55 Gould St, Toronto, ON, M5B 1E9

Wednesday June 20 2018 6pm-8pm

MINUTES

- the board. Then the proposed salary can be done and the board can approve. This can take 1 week to 1 year, and it is not efficient to put the budget on hold until then.
 - Savreen: Funds can not be touched anyway as they are restricted
- Grants, Sponsorships and Donations: all grants, sponsorships and donations ex. Career development grant. We noticed that the emergency bursary was being applied to by more students however there was not enough funding. Line item created for \$37,000 created that Ryerson has received.
 - Fahim: Where are the student partnerships coming from?
 - Savreen: Most of them are from Ryerson University to fund initiatives, most of it has gone to Pride month.
 - Ram: We're looking in to creating a new proposal, create new partnerships with corporate sponsorship. In order for our organization to be more sustainable, we need to stop relying on student levies.
 - Maklane: In regards to financial sustainability, if the student union obligates themselves into an expense.
- Ram: For Week of Welcome, there will be a two sided contract with the corporate companies we will work with, binding contracts.
 - Ram: End Goal = financial sustainability, endowment fund
- Fahim: Update on thesis grant
 - Salman: was not established last year and funding was not given, want to approach specific faculties to see how funding can be spent
 - Fahim: internship grant was \$15,000 last year, there was a significant demand for the internship grant.
 - Salman: This year we budgeted a low amount because last year we budgeted a large amount for a grant that was just starting (not efficient), we were spending \$15,000 from budgeting amounts. Many people were approached for funding on the university and none of them approved funding for the grant, the RSU was the only funder of the grant. There was no advocacy for unpaid internships.
 - We want to increase corporate partnerships for the grant.
 - Want to increase commitment to advocacy work on a provincial level.
- Graduate Student's Council: funding allocated to anything the GSC wants to do for the year. *Most of these budget proposals, I asked

Meeting of the Board of Directors

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students

SCC 311 55 Gould St, Toronto, ON, M5B 1E9

Wednesday June 20 2018 6pm-8pm

MINUTES

the staff and executives to give a budget and finance committee approves it*. There aren't any substantial differences in these line items from last year. RSU will be providing some funding for graduate conferences.

- Health and Dental plan: restricted fund, fund that can not be touched by the RSU that do not affect our operating budget, the funds are received in the beginning of the year and go toward our health and dental plan through Gallivan. Students can opt out of the plan. Premiums on these lines were received from our insurance broker and included in the budget due to the student population.
 - Fahim: How many students on it?
 - Savreen: 23,000 students
 - Dawn: Fees account does the opt out/refund
 - Maklane: why was there no reduction in health premiums as a result of OHIP?
 - Ram: With new government in place, anything can happen, policies can be revoked, our goal is maintain it best interest of students in mind
 - Salman: don't want to make that change if we don't know what's going to happen, for liability reasons.
 - Savreen: The excess from these funds is put into a reserve that we can not touch.
 - Hamza: What is the money used for?
 - Ram: It goes toward the plan in itself, ex. If premiums go up all of a sudden, this buffer kicks in to offset it.
 - Membership development: includes handbooks, open houses
 - Savreen: Salary was in master budget, mainly graphics coordinator and part-time staff. In previous year it was in the master budget
- Member Services (MSO): another revenue generating service at the RSU, don't get any revenue for token sales and TTC pass.
 - Ram: we are figuring out a bunch of opportunities that we can figure out for the MSO, looking in to merging it with copyrite, this has to go through the Board which will be done when there is a concrete proposal
 - Fahim: any plan on digitalizes MSO services?
 - Savreen: yes, we are looking into other uses for the space but currently we are not receiving any revenue or benefit from it. We are looking to moving the TTC services to

Meeting of the Board of Directors

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students

SCC 311 55 Gould St, Toronto, ON, M5B 1E9

Wednesday June 20 2018 6pm-8pm

MINUTES

- CopyRITE, and making a new service operate out of the MSO. Health and Dental have been contracted out because Gallivan will now be providing the service.
- Ram: memo will be sent out to the board once things are confirmed
- Maklane: inventory shrinkage from last year, what was that?
- Savreen: TTC tokens and student passes have gone missing, line item to cover the loss.
- Maklane: Any mitigation efforts?
- Savreen: Yes, daily check-ins and counts to ensure nothing is going missing. Numbers have decreased substantially.
- Organizational governance, conference and meetings: anything to do with organization governance ex. Conferences and anything done with the board, elections, committees at the RSU.
 - Maklane: Executive Retreat?
 - Ram: A lot of miscommunication amongst exec team, this year we have done our best to not let that happen, there has been a lot of stress within the past few weeks especially with conferences. People get burned out. Have mandated two days off for that week to do something to avoid burn-out. Details are not planned out yet.
 - Fahim: Is the referendum for RU-Pass?
 - Salman: U-commute was a big referendum that failed in other universities, we don't want that to happen here, there has even been referendum failures amongst other faculties. RSU does not want to do that, in order to have a successful referendum that will be used for RU-pass, student group referendum and possibly endowment fund referendum
 - Fahim: Plan for referendums?
 - Salman: RU-Pass referendum is in October, don't have dates confirmed yet but it will confirm the rest of the process (need to form a campaign and dates for voting). Until then, we will be doing promotion for what the RU-Pass is and what it will look like for students, based off of survey done where 90% of ryerson students agreed with instituting the pass.
- SASSL: Amendments will be made to the budget as a result of confusion. This does not affect our operating budget. Will come back to the page.
- Service Expenses: ex. Tax Clinic: service we provide for the students, not implemented last year, want to bring it back this year

Meeting of the Board of Directors

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students

SCC 311 55 Gould St, Toronto, ON, M5B 1E9

Wednesday June 20 2018 6pm-8pm

MINUTES

and make sure students know about it. RSU receives a lot of emails regarding this service, want students to know about it and receive it. Legal clinic and Grad photos which generate revenue.

- Social Events: Dawn, Brody and Edmund's portfolios. Ex. Week of Welcome and Sixfest, culture jam etc.
 - Fahim: Any update on how much progress has been made for corporate sponsorships
 - Ram: In general for RSU we've touched about \$37,000, but do not have details for corporate sponsorships for concerts specifically.
 - Maklane: Sixfest has gone up by \$80,000. Why is there an increase?
 - Ram: motion to allocate \$400,000 was moved last meeting, the increase is reflective of the best deal we could strike with the external party we are using for the concert. We are not saying that we will use the full \$470,000, we are giving ourselves a cushion.
 - Maklane: Are you contracting out?
 - Ram: we are not contracting out the service because it is against our collective bargaining agreement. We contact an event space holding a separate event and we have asked to bulk-purchase tickets to that event. We are not hosting another Sixfest or sundown.
 - Maklane: What percent of tickets are you purchasing
 - Ram: We do not have a contract signed, I can't disclose.
 - Fahim: Plan B in case you do not get corporate partnerships?
 - Ram: We are confident we will get them due to past, however, if we don't we will go back to University for funding
 - Master budget: Front page
- Surplus = projected at \$250,000, this surplus can go up
- Restricted funds are all the funds we can not touch (discussed earlier) not included in our operating budget

Savreen: Motion to change budget from 2015/2016 to 2018/2019

Moved: Savreen Seconded: Shiv Result: Passed

Meeting of the Board of Directors

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students

SCC 311 55 Gould St, Toronto, ON, M5B 1E9

Wednesday June 20 2018 6pm-8pm

MINUTES

d. APPOINTMENT OF THE DEPUTY CHAIRPERSON STUDENT LIFE

MOTION 2018-06-20 G01

WHEREAS the position of Deputy Chairperson Student Life is vacant; and

WHEREAS this position can be appointed as an Interim position until the Fall 2018 By-election, as per the RSU Bylaws; and

BE IT RESOLVED THAT Angelique Bernabe be appointed as the interim Deputy Chairperson Student Life on the Graduate Representative Committee until the Fall 2018 By Elections.

Moved: Ram Ganesh

Seconded:

Result: Tabled

- Motion needs to be tabled for next board meeting
 - Moved: Ram
 - Seconded: Karolina
 - Result: Passed
 - Motion tabled for next board meeting

e. POLICY AMENDMENTS

i. MOTION 2018-06-20 G02 - Land Acknowledgement Operation Policy - Town Hall Meetings

WHEREAS Article 32.1 of RSU Policy Manual States that “Respect for and recognition of the rights and land of the Indigenous Peoples shall be demonstrated at all meetings and events of the RSU. This will be done by acknowledging the space on which the events occur being the traditional land of Indigenous communities and the need to respect, honour and sustain that land as settlers on it”; and

WHEREAS RSU Policy Manual Article 2.1 states that The Ryerson Students' Union (RSU) recognizes that oppression is rooted in historical, social, cultural, political and economical forms of systemic discrimination. This systemic discrimination is structural in nature and uniquely marginalizes racialised students and indigenous and/or Aboriginal students;

Meeting of the Board of Directors

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students

SCC 311 55 Gould St, Toronto, ON, M5B 1E9

Wednesday June 20 2018 6pm-8pm

MINUTES

BE IT RESOLVED THAT the following statement will be read aloud during the opening address of all board meetings and events hosted by RSU from July 2018 according to the Article 32.2 of Policy Manual: “As many of us are settlers on this land, it is our collective responsibility to pay respect and recognize that this land is traditional territory of the Mississauga of the New Credit First Nation and we are here because this land was occupied. In recognizing that this space occupies colonized First Nations territories, and out of respect for the rights of indigenous people, it is our collective responsibility to honor, protect and sustain this land”.

ii. **MOTION 2018-06-20 G03 - Director Attendance at Annual General Meetings**
Operational Policy - Mandatory Attendance

Preamble:

RSU hosts a semi annual general meeting of the membership during fall semester and an annual general meeting of the membership during winter semester. (bylaw 8.18) These two meetings must be held on campus (bylaw 8.20). An audited financial statement for the union's preceding fiscal year is presented by VP Operations to be approved by the membership (bylaw 8.21). At the Semi Annual General Meeting (SAGM), the president presents an interim report (bylaw 8.21). At Annual General Meeting (AGM), outgoing president presents the annual report (bylaw 8.23) while the incoming president outlines the goals for the upcoming year (bylaw 8.24). At least 100 members have to be present at the SAGM and AGM to form a quorum (policy manual article # 31.1).

The aforementioned references clearly demonstrate the importance of SAGM and AGM for the union's members as well as the staff, executives and board members. Yet, in the past it has been difficult to be able to form a quorum at these essential meetings which

Meeting of the Board of Directors

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students

SCC 311 55 Gould St, Toronto, ON, M5B 1E9

Wednesday June 20 2018 6pm-8pm

MINUTES

obstructed the engagement and participation of the members of the unions in the decision making process of the union. In addition to that, often the directors themselves failed to attend these meetings. Therefore, it is imperative upon the board to renew their commitment to the membership and to make it mandatory upon themselves to attend SAGM and AGM to facilitate the process of forming quorum and to ensure that meaningful conversations happening at these meetings.

Scope:

RSU Board of Director Members

Protocol:

1. All RSU BoD members must attend the SAGM and AGM. Otherwise, they will not receive their honorarium (for fall semester, if they do not show up at SAGM and for winter semester if they do not show up at AGM).
2. RSU BoD members must send regrets to the President and the Internal Coordinator in written form, their reason for absence at least 5 business days prior to SAGM and AGM, if they know they will not be able to attend the meetings in advance due to personal or any other rational reason.
3. Any RSU BoD member who fails to attend the SAGM or AGM must send a proxy who is NOT a BoD member to ensure that the quorum is being formed. The name of the proxy along with the proxy's Ryerson email address have to be formally sent to the president and internal coordinator at least 3 business days prior to the SAGM/AGM.

Moved: Fahim Khan Seconded: Hamza Result: passed as amended (See below)

- Motivation by Fahim: issue with quorum at past SAGM/AGMs, movement to make attendance mandatory to ensure quorum

Meeting of the Board of Directors

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students

SCC 311 55 Gould St, Toronto, ON, M5B 1E9

Wednesday June 20 2018 6pm-8pm

MINUTES

- Cristal: appreciate essence of accountability, but its not an adequate consequence simply because the amount of work throughout the semester, there could be many situations that can come up that would prevent the presence of a director, suggestions to come up with a difference consequence
- Fahim: right now, if you have to email the president and explain your absence, 'rational' reasons
- Cristal: can we add that 'if you send your email 5 days in advance, you will not lose your honorarium.

1. Amendments to protocol 2:

- Internal coordinator taken out
- 5 days after the SAGM/AGM instead of before
- Appeal can be made after to receive honorarium.

2. Amendment to remove protocol 3 (by Fahim)

Vote for amendments

Moved: Fahim Seconded: Savreen Result: Passed

Discussion:

- Cristal: proposed amendment - for the overall motion, the policy should be put in place so members are held accountable, should be by **semester** and
- Fahim: already included in protocol 1, amendment not needed
- Shivangi: right now, its not mandatory, but if it passes then it **will** be mandatory? If you vote yes, it is now mandatory, and no, then it is now mandatory

Call to question (Karolina)

- Vote to going for a vote → passed

Meeting of the Board of Directors

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students

SCC 311 55 Gould St, Toronto, ON, M5B 1E9

Wednesday June 20 2018 6pm-8pm

MINUTES

iii. **MOTION 2018-06-20 G04 - Town Hall Meetings Operational Policy - Town Hall Meetings**

Preamble:

RSU Board of Director members are in charge of managing the property and business of the union (bylaw 1.2). They are supposed to be assisted by permanent and ad-hoc committees. (bylaw 1.3). They are in charge of ensuring oversight of any contract made by the union and overall supervision of financial operation. (bylaws 2.5, 2.9, 2.11).

Due to the nature of the responsibilities of the directors outlined above it is crucial for them to keep the members who they represent (such as the students of respective faculty in case of faculty directors) on the decision being made by the board, policies adopted, the discussions that are happening at the board and committee meetings and any other relevant and useful information that can be beneficial for the members to be aware of. Hence, town hall meetings can be a great way to directly engage with the members on a regular basis as well as to receive their feedback on important issues.

Scope:

Members of Board of Directors of RSU

Protocol:

- RSU board members from each faculty (including at large representative members such as Senate, Board of Governor Representative etc.) will set up at least one town hall meeting each semester for the students of their respective faculties (in case of at large representative directors, all members of the union instead of any one specific faculty) to keep the members updated about the decisions and policies made by the RSU. This will be a shared responsibility for

Meeting of the Board of Directors

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students

SCC 311 55 Gould St, Toronto, ON, M5B 1E9

Wednesday June 20 2018 6pm-8pm

MINUTES

faculty directors as they share the responsibility of representing the students of their faculty.

- Board members will not receive their honorarium, if they fail to comply with this motion once it is approved.
- RSU's communication team (or equivalent of that) will assist the board members in promoting these town hall meetings to ensure that there is a good turnout. At least two weeks of promotion both online and offline will be done to market these meetings.
- These town hall meetings will have free food available as that has been something that is proven to be a factor behind a good turnout at many events.

Moved: Fahim Khan

Seconded:

Result: tabled

- Point of order
- Motion to table motion to next board meeting
 - Result: passed

**iv. MOTION 2018-06-20 G05 - Course Unions
Operational Policy 9 - Course Union Groups
Adopted: March 20 1003
Amended: June 16, 2004**

Preamble:

Article 9.4(vi) of RSU Policy Manual states that, all course unions are required to file a valid executive list with valid student numbers, addresses, emails and telephone numbers of executive members, with signatures of signing officers on an annual basis no later than April 1st.

Scope:

The Spring General Meeting of RSU booklet published on Tuesday, April 3rd, 2018 states that (page #93), "There are currently 58 active course unions up from 55 at this time last year". It also states

Meeting of the Board of Directors

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students

SCC 311 55 Gould St, Toronto, ON, M5B 1E9

Wednesday June 20 2018 6pm-8pm

MINUTES

that, “Course unions bring together students in a particular program, acting as a departmental council. Full time Ryerson University students are automatically members of their course union”.

Definition:

[ConnectRU](#) is a platform that allows Ryerson University's students to be able to know about various student organizations, connect to them and stay updated on many paid/volunteer opportunities. It is a platform that provides Ryerson University's students with opportunities to enhance community involvement, to develop themselves professionally and to gain valuable skills. Any Course Union operated under RSU can create an **account** under their name (The exact term used in the website is “organization” instead of account) to provide regular updates on their upcoming events, to promote their events, to let new members sign up and to let them obtain the contact info of the current team leads/ executives/ directors. In order to create an account, a course union must contact Orientation & Campus Events Facilitator of Ryerson University.

Protocol:

- Be it resolved that Article 9.4(vi) of RSU Policy Manual should be stated as following “all course unions are required to file Campus Groups Administrator of Ryerson Students' Union a valid executive list with valid student numbers, email addresses and telephone numbers of executive members, with signatures of signing officers on an annual basis no later than April 1st”.
- Be it further resolved that, Campus Groups Administrator of Ryerson Students' Union will transfer to the Orientation & Campus Events Facilitator of Ryerson University; the names of all course unions, each of their executives and their

Meeting of the Board of Directors

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students

SCC 311 55 Gould St, Toronto, ON, M5B 1E9

Wednesday June 20 2018 6pm-8pm

MINUTES

respective email addresses by July 15th to be uploaded on ConnectRU by August 30th.

Moved: Fahim Khan

Seconded: Result:Ruled Out of Order

8. REPORTS

a. REPORTS OF THE EXECUTIVE COMMITTEE

MOTION 2018-06-20 R01

BE IT RESOLVED THAT the Reports of the Executive Committee be accepted as presented in Appendix C.

Moved: Ram Ganesh Seconded: Salman Result:Passed

Chelsea: Question for Karolina and Ram, what is the process of the hiring of the equity service centre staff ?

Ram: job posting done externally, posting up for about 2 weeks, have 3 rsu committee members, looking at contracts with lawyers

Chelsea: status of athletic committee

- Salman: looking at the policy for student groups and course union policies, once that's done we will give it to the board or Dr. Ivan Joseph directly (director of athletics), however, Dr. Joseph is leaving his position

b. REPORTS OF THE COMMISSIONERS

MOTION 2018-06-20 R02

BE IT RESOLVED THAT the Reports of the Commissioners be accepted as presented in Appendix D.

Standing Committees:-

- Athletics Committee - Not filled
- Bursary Committee - Savreen Gosal
- Course Union Committee - Ali Mulji
- Equity and Social Justice Committee - Hirra Farooqi
- Events and Entertainment Committee - Shivangi Gaur
- Finance Committee - Savreen Gosal
- Governance Committee - Ram Ganesh
- Student Action Committee - Iyvan Chandran

Meeting of the Board of Directors

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students

SCC 311 55 Gould St, Toronto, ON, M5B 1E9

Wednesday June 20 2018 6pm-8pm

MINUTES

- Student Group Committee - Ali Mulji
- Sustainability Committee - Kruti Dave

Ad-hoc Committees:-

Moved: Ram Ganesh

Seconded:

Result: tabled

Motion to table

Moved: Shivangi

Seconded: Macklane

Result: Passed

9. OTHER BUSINESS AND ANNOUNCEMENTS

10. ADJOURNMENT

MOTION 2018-04-03 A03

BE IT RESOLVED THAT the June 20, 2018 Board of Directors Meeting of the Ryerson Students' Union be adjourned.

Moved: Ram Ganesh

Seconded: Savreen

Result: Passed