

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

Executive Committee

- | | |
|------------------------------|--|
| 1. Vanessa Henry | President |
| 2. Augustine Onuh | Vice-President Operations |
| 3. Joshua Wiggins | Vice-President Student Life and Events |
| 4. Kwaku Agyemang | Vice-President Education |
| 5. Naja Pereira | Vice-President Equity |
| 6. Victoria Anderson-Gardner | Vice-President Marketing |

Faculty of Arts

- | | |
|------------------------|-----------------------------|
| 7. Vinessa-Marie Hardy | 9. Raquel Almeida Margulies |
| 8. Maxwell Irwin | 10. Chris Randall |

Faculty of Ted Rogers School of Management

- | | |
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| 11. Matthew Fernandes | 15. Milad Moghaddas |
| 12. James Hassos | 16. Nicole Petroff |
| 13. Anasofia Heilbron | 17. Tania Rasie |
| 14. Brandon Hughes | |

Faculty Communication and Design Directors

- | | |
|----------------------|----------------------|
| 18. Jaden Burton | 21. Hollie Olenik |
| 19. Kristoff Edwards | 22. Rachel Struthers |
| 20. Hung Le | |

Faculty of Community Services Directors

- | | |
|-----------------------|----------------------|
| 23. Haymattie Beer | 26. Natalie Morrison |
| 24. Zaynab Dhalla | 27. Umer Qureshi |
| 25. Gyvenska Mathurin | |

Faculty of Engineering, Architecture and Science Directors

- | | |
|-------------------------|------------------|
| 28. Farooq Arshad | 31. Maryam Marel |
| 29. Flemin Francis | 32. Gunj Patel |
| 30. Taha Abbasi-Hashemi | |

Faculty of Science

- | |
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| 33. Mathew Mozaffari |
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Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

- 34. William Murray
- 35. Melania Tryhub

Yeates School of Graduate Studies

- 36. Angeliqe Bernabe/Charlotte Ferworn
- 37. Amber Grant/Alicia Kassee

International Representative

- 38. **Melissa Salamo**

Other Representatives

- 39. VACANT Board of Governors Representative
- 40. Karolina Surowiec Course Unions Director
- 41. VACANT First Year Representative
- 42. **Parker Ducharme** Residence Representative
- 43. VACANT Senate Representative
- 44. James Fotak Student Groups Director

Ryerson Students' Union Staff

- Dharshini Jay Financial Controller
- Sevag Gaprielian Administrative Lead

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

AGENDA

LAND ACKNOWLEDGEMENT

Toronto is in the 'Dish With One Spoon Territory'. The Dish With One Spoon is a treaty between the Anishinaabe, Mississaugas and Haudenosaunee that bound them to share the territory and protect the land. Subsequent Indigenous Nations and peoples, Europeans and all newcomers have been invited into this treaty in the spirit of peace, friendship and respect.

The "Dish", or sometimes it is called the "Bowl", represents what is now southern Ontario, from the Great Lakes to Quebec and from Lake Simcoe into the United States. We all eat out of the Dish, all of us that share this territory, with only one spoon. That means we have to share the responsibility of ensuring the dish is never empty, which includes taking care of the land and the creatures we share it with. Importantly, there are no knives at the table, representing that we must keep the peace.

1. CALL TO ORDER AND ATTENDANCE - 6:40 PM

2. APPROVAL OF THE CHAIR

a. MOTION 2019-06-20 A01

BE IT RESOLVED THAT Susanne Nyaga be appointed as the chair

Vote: passes

Moved: Vanessa Henry

Seconded: Naja Pereira

Result: Passes

3. REMARKS OF THE CHAIRPERSON

4. APPROVAL OF THE AGENDA

a. MOTION 2019-06-20 B01

BE IT RESOLVED THAT the June 20th, 2019 agenda be approved as presented.

- Vanessa
 - Bring article h, j,i to the top
 - Seconded: Taha
 - Vote: passes
- Vote on approval of agenda: passes

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

Moved: Vanessa Henry

Seconded: Naja Pereira

Result: Passes

5. APPROVAL OF THE MINUTES

a. MOTION 2019-06-20 C01

BE IT RESOLVED THAT the May 26th, 2019 minutes be approved as presented in
Appendix A

- James Fotak
 - Remove where it says Savreen in the signing authority
 - Seconded by Amber Grant
- Vanessa
 - Was just removed from signing cheques, and not totally removed
 - That's why we put it in
- James Fotak withdraws
- Vote on approval of minutes: Passes

Moved: Hollie Olenik

Seconded: William Murray

Result: Passes

6. PREVIOUS BUSINESS - RATIFICATION OF EX-OFFICIO DIRECTORS

a. MOTION 2019-06-20 D01: RATIFICATION OF THE RESIDENCE REPRESENTATIVE

BE IT RESOLVED THAT, Parker Ducharme be ratified as an ex-officio member of the Board as the Residence Representative for 2019-20.

Vote on approval: Passes

Moved: Vanessa Henry

Seconded: Victoria Anderson Gardner

Result: Passes

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

7. NEW BUSINESS

a. MOTION 2019-06-20 E08: COURSE UNION POLICY UPDATE

BE IT RESOLVED THAT the changes to the Course Union Policy be adopted as presented in **Appendix D**

- Vanessa
 - Give speaking rights to Dawn Murray
- Dawn
 - As campus group coordinator, my job is to make sure all group abide by policy
 - Current policy is outdated and does not include the Student Choice Initiative (SCI)
 - The new policy includes the changes with the student choice initiative
 - Have to get the new policy approved today to have the policy ready for the campus groups training on July 20th and 21st
 - Dawn reviews the policy changes outlined in the Appendices
 - Student groups no longer have budgets, it is all going to be on an as needed basis - special projects funding
 - Worried about students groups more than course unions, as they have access to more funds through their departments
 - It is important to get the word out for students to opt-in as we don't have a large flow of funds like the years before
 - No Copyrite cards
 - Raised the course union amount to \$600, to make it accessible to both student group and course union
 - Allowing students groups to charge up to \$10 for a membership fee
 - Changed the grant application wording to reflect that new \$600 per semester
 - Vanessa
 - 1.2, error has been corrected in updated policy
- James Hassos
 - Mentioned to let students now to opt in
 - When is the deadline for us to start reaching out
 - Joshua

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

- You can start today, but we don't have a final date where students can opt-in and opt-out
 - A Lot of groups are hiring now, so it's good to let them now before they do that
 - How should we as directors get the words across?
 - Vanessa
 - Like dawn mentioned were starting a campaign so hop on that
- Chris
 - Can a student group or course union get the \$600, and then apply for another grant from the rsu
 - Dawn
 - Yes its all together so the max is \$600
- Taha
 - Membership fee
 - Are you allowed to collect cash from other students
 - Dawn
 - They can set up cash of an eventbrite account, as long as the fee is collected
 - If they choose to
 - Amendment to remove cash, may be a loophole
 - No one seconded it - amendment fails
 - Dawn
 - The form of payment can be in anyform, including cash
- Milad
 - If i want to join a student group, the group has the right to tell me to pay \$10
 - Dawn
 - Up to a maximum
 - Vanessa
 - Were doing this because SCI doesn't allow a lot of events
 - If groups have a large membership, they can pay the fee, and we can't control what happens with that money, so you can run events that are not covered by the SCI
 - Process of putting that money in the trust account, is that verified by the RSU
 - Dawn
 - Yes still same deposit process

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

- Gyvenska
 - Is the \$10 per semester?
 - Dawn
 - Per students per year
- Zaynab
 - Does that mean that if you attend an event, you have to be a member and having paid the \$10
 - Dawn
 - Person has to be a member of rsu so have to have opted in
 - What you're asking is up to the discretion of the group
 - Vanessa
 - If you're not a paying member, you have to pay to get into our events
 - Whereas opted in get in for free
 - So if you pay the fee to the group, you get in for free
 - So it's a way to be like pay the \$10 once and you can get into everything
- Farooq
 - Its their decision to set a date to cut off the membership fee?
 - Vanessa
 - I think we should keep it open, because if someone attends one event later in the semester, they may realize that paying the \$10 would have been better and they will opt in
- Susanne
 - Call to question
 - All those in favour: passes

Moved: Vanessa Henry

Seconded: Joshua Wiggins

Result: Passes

b. MOTION 2019-06-20 E09: STUDENT GROUP POLICY UPDATE

BE IT RESOLVED THAT the changes to the Student Group Policy be adopted as presented in **Appendix E**

- Dawn
 - Reads the policy changes in the appendix
 - Executives on a student group need to have opted-in

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

Moved: Vanessa Henry **Seconded:** Joshua Wiggins **Result: Passes**

Vote: passes

c. MOTION 2019-06-20 E10: STUDENT GROUP AND COURSE UNION FUNDING POLICY UPDATE

BE IT RESOLVED THAT the changes to the Student Group and Course Union Policy be adopted as presented in **Appendix F**

- Dawn
 - Added life into student life programs
 - Allowing groups to collect a membership fee
- Vanessa
 - This ones different because course unions sometimes have student levies so they have access from their faculties, so if they want funding from the rsu, all the executives need to opt in
- Chris
 - What if i'm an exec for course union, but it's past the deadline
 - Vanessa
 - You would have opted out so it would be your problem
 - Dawn
 - Group would have to do a byelection to replace that executive
 - Might happen with first year reps - because they wont know
- Naja
 - The campaign were going to be running is going to be encouraging first years to get opted in
- Farooq
 - What's the fee for students
 - Vanessa
 - Finance committee has to approve the fee
- Vote: passes

Moved: Vanessa Henry **Seconded:** Farooq Arshad **Result: Passes**

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

d. MOTION 2019-06-20 E01: MEDIA TRANSPARENCY AND GOOD GOVERNANCE

WHEREAS last year the RSU was unaccountable to its membership, the student body; and

WHEREAS RSU members are concerned about transparency following last year's events greater Transparency is integral in ensuring accountability between the RSU and its membership; and

WHEREAS increased accountability will improve trust in the organization; and

WHEREAS it is in the best interest of the RSU that it communicates to the student body through one unified cohesive voice; and

WHEREAS in extenuating circumstances where actions are made by the executive committee or board members are greatly askew from what is in the best interest of the RSU (or in violation of the RSU bylaws) then Board members or members of the executive committee, and staff should be able to speak out without fear of reprisal to hold those members to account; and

WHEREAS ambiguity in the current RSU media policy stipulated in sections 23.1-23.7 of the RSU policy Manuel creates fear of reprisal from the executive committee for individuals who speak out in these extenuating circumstances; and

WHEREAS a "whistleblower protection" section would remove such fear creating a more efficient and transparent governing practice; and

WHEREAS the media policy has not been updated since 2006; and

WHEREAS the position of Executive Director of Communication and Outreach whose duty is outlined in 23.5 no longer exists; and

WHEREAS the current language is not gender neutral; and

WHEREAS 10.2- 10.5 of the RSU bylaws stipulates that the board of directors may pass policy resolutions to update the RSU policy manual during board meetings; and

BE IT RESOLVED THAT RSU media protocol policy be amended to read the same as the Media, Transparency and Good Governance Motion found in **Appendix B**.

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

- James Fotak
 - Wants a roll call vote
 - Media policy is old
 - If we accept the new policy, it allows people to make statements that are in good faith that want to bring things to light
 - Makes a safer environment for people to speak out
 - Allows the rsu to be more transparent
- Milad
 - Whereas whistleblower
 - What does whistleblower protections mean
 - James
 - Its anyone who make disclosure in good faith
 - So if a staff member is breaking the rules, they cant got to any media outlet, and a board member will be impeached
 - So people on the board can leak stuff?
 - James
 - If it's breaking a law, and in good faith
 - Whats good faith
 - James
 - Policy outlines it
- Hollie
 - Speaking for motion
 - Important to be as open as possible
 - Old policy, very outdated
 - This board should be taking steps to using media to rebuilding trust with students
 - Being accountable and transparent
 - A good first step
 - If we don't push this through, it would look bad on our behalf
- Zaynab
 - For updating the policy
 - It's very subjective - its in good faith
 - It's important to accountable, but it's important to be accountable to your team
 - Before we go to media, it will cause more fear by outing someone, we should discuss internally
 - Granted what happened last year

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

- Even Though people act in good faith, the media doesn't
- Vanessa
 - I agree with zaynab to separate the motion because it is out of date, so if the board could vote separately that's great
 - Speaking against it, because it's speaking to last year
 - It's not the policy wasn't in place, it's just the execs broke the rules
 - If something is concerning you can bring it to board and the execs can not have voting rights to get the problem resolved
 - The contract you signed is because you work for a non for profit you have to act in good faith of the org
 - It's there so that you discuss internally with the board member what's happening
 - Also because VP marketing put forth motion where they consider accountability and media
 - This policy does not address if the board makes a mistake
- Farooq
 - Is there anything that can be added to specify the constraints
 - There may be things going on that not everyone here knows about
 - This may be a good step because more light is shed on what really needs to be done
- Chris
 - Not a formal amendment
 - It would be good to have some part of the communications committee or board to vote on something that should be communicated to the media
 - Shouldn't be someone going to the media, should be the board voting on what to say and where to say it (media outlet)
 - If it's something that has to be said, a majority vote would happen
- James
 - There are mechanics in place, and they broke them
 - Not true, you can't break them, they found ways to manipulate
 - If we don't make decisions to make last year not happen again it's embarrassing
 - I can't in good faith tell students to opt in if this doesn't pass
 - So please consider the people who vote for you when you vote for this
- Naja
 - Agree with many points, but needs more specificity
 - Because the point that farooq made as to what whistleblower is
 - More constraints

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

- Confused on it is in the best interest
- But this motion lets anyone individually go to the media
- Because the other options like voting on board and then media makes more sense
- Vp marketing acting as a cohesive voice to the media
- James Fotak
 - Two things here
 - Whistleblower is defined in the policy
 - The policy aligns with our bylaws
 - Not one person can go to media for whistleblower person without approval of board
- Miald
 - The existence of policy is legit
 - But the vagueness of whistleblower protection
 - Not saying anyone has bad intentions to go to media, but how many BOD can go to media needs more specificity
 - Its evident that there is confusion
 - Tweak it to make is more specific
- Susanne
 - If you have the wording for the motion, you can put an amendment
 - But if you want it to go to a committee you can say that
- Miald
 - Communications committee?
- Susanne
 - You can table this and if the communications committee passes, you can push it to the committee
- Milad
 - Table this motion until after communications committee motion
 - Seconded by Chris Randall
- James Fotak
 - Motivate against it and roll call (the tabling)
 - The only purpose that your tabling is because you don't want it to pass
 - Using backwards mechanism
- Farooq
 - Give James the opportunity to go back to the drawing board and make the changes that the board is concerned of
- Maxwell
 - Bad to assume we don't want to motion to pass because we're against it

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

- We just want to change the wording, and go through a committee
- Reviewing it could be beneficial
- Milad
 - Assuming I am tabling something i don't want it to pass is not accurate
 - Shouldn't speak to me intent
 - If anyone screws up you should be accountable for it regardless of slate
 - No one should speak to someone's intent
- Zayanb
 - Add one, that another reason im speaking against the motion, not to assume, but to assume someone's intention
 - The assumption is that the problems we don't want to happen
 - It makes the board look bad
- William
 - Everyone agrees the current policy should be updated
 - Need to discuss what good faith it so we can be comfortable approving this
 - Need to calm and collected
- Karolina
 - A Lot of questions that are being asked are the whereas
 - As being on the board last year, this does need to be updated
 - There should be some changes to this protocol
 - James should be included in the changemaking of the policy
- Raquel
 - I agree with karolina
 - Show students that we are unified
 - Don't know if there's a voting system, but people who are unhappy should not be scared to come forth
- Chris
 - Friendly amendment to milad
 - Table motion and send to com if its approved
 - And if not approved send to governance committee and collab with committee but not a voting member
 - Rushing this vote today will lead to more harm than good
 - Needs to be done properly
 - Call to question
- Susanne
 - Need $\frac{2}{3}$ to call to question to table after comms motion
 - Voting to call to question - passes

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

- Roll call vote for motion

Directors Voting in Favour of Tabling Motion:

- Vanessa Henry
- Augustine Onuh
- Joshua Wiggins
- Kwaku Agyemang
- Naja Pereira
- Victoria Angerson-Gardner
- Vinessa-Marrie Hardy
- Maxwell Irwin
- Raquel Almeida Margulies
- Chris Randall
- Matthew Fernandes
- Milad Moghaddas
- Anasofia Heilbron
- Brandon Hughes
- Tania Rasie
- Jaden Burton
- Kristoff Edwards
- Rachel Struthers
- Zaynab Dhalla
- Natalie Morrison
- Farooq Arshad
- Gunj Patel
- Melania Tryhub
- Karolina Surowiec

Directors Abstaining from Voting for the Tabling Motion:

- James Hassos
- Hung Le
- Hollie Olenik
- Gyvenska Mathurin
- Umer Qureshi
- Taha Abbasi-Hashemi
- William Murray
- James Fotak

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

Tabling motion passes

BACK FROM THE TABLE

- James
 - Yes this committee is not perfect, and it may need some tweaks but it shows the membership that were working on it
 - Roll call
- Chris
 - What changes
 - James
 - Added that if you say something you won't be penalized
 - Now the president should consult, the president must
 - Vanessa
 - What do you mean the president must
 - James
 - Is you talk to ctv, you have to consult the board and then speak
 - I don't think you would speak on behalf of the board without telling us
 - It's the same as if I did
 - Not the same as, I know the day to day operations of the rsu
- Kwaku
 - The whistleblower policy would protect the president in good faith
 - James
 - That's the point, so if anyone thinks they are in good faith it protects them
- Raquel
 - So we can vote for it to go through and then bring it back with a better definition
- Augustine
 - Seeing some parts that the accountability committee and that hasn't passed so how does that work
 - How do we pass something that's not 100% how about we amend it and make sure its at 100% and then pass it
- Susanne
 - Accountability does not exist so make the motion out of order, but you can strike that part and it will be valid
 - Whistleblower and down is gone, only until 23.8

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

- Call to question - only change with the word must
- Vote on call to question: passes
- Voting on the actual motion with everything in B until 23.8
- Voting: tied the first time, 12 yes 12 no
- Revote: motion fails

Moved: James Fotak

Seconded: James Hassos

Result: Fails

e. MOTION 2019-06-20 E02: ACCOUNTABILITY COMMITTEE

WHEREAS the Whistleblower protection committee requires a committee to deal with complaints; and

WHEREAS accountability should be an ongoing process; and

WHEREAS 2.7 of the RSU bylaws state that “The Board of Directors shall have the authority to establish committees to exercise any function of the Students’ Union.”; and

BE IT RESOLVED THAT The Board of Directors shall establish an Accountability Committee in accordance with the following terms of reference:

a) be composed of:

- i. a commissioner elected from the board of directors
- ii. 4 member elected from the board of directors;
- iv. a Executive director elected by the board as an ex-officio.

b) purpose

- i. To investigate complaints made as outlined by the Whistleblower policy
- ii. Recommend measures to board of directors to improve transparency and accountability at the RSU

BE IT FURTHER RESOLVED THAT elections for the Accountability Committee take place immediately

- James
 - Roll call again
 - Shows students we care about transparents
 - Understand communications committee, but for the communications committee to penalize people to speak out doesn't make sense

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

- This was submitted before the deadline so it should be considered
- Looks bad
- Vanessa
 - Table until after the communications committee
 - Vagues and not specific about what it wants like previous motions
 - The communications committee is to deal with discipline and actions not for people to speak out of the rsu
- Susanne
 - Table after whistleblowers and communications
 - Seconded by William Murray
- Taha
 - If we were to provide to remove the i under b
 - Would you let us vote on this committee and withdraw your tabling motion
 - Vanessa
 - I think that's james's whole point
 - Would you be okay to remove the whistleblowers line
 - James
 - If you're willing to remove tabling, I can strike b - i
 - I don't think leaving one purpose is useful so no
 - Motion stays the same
- Chris
 - This should be separate from the other (whistleblower) policy
 - One fails, then all fails
 - My recommendation is the purpose needs to be a bit more detailed
 - Would friendly amend it to be tabled to the next meeting with amendments form james and the governance committee to add four points to the group purpose
- Susanne
 - Now talking to table to next meeting
- Milad
 - So would that tabling motion no longer include the communications committee?
 - Suanne
 - Never included that, just table until after the communications committee
 - If you table to next meeting, this goes back on
 - But if it goes to governance, the committee will put forward their motion and that's the motion they board discusses

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

- Chris
 - Don't want this on next, want a new updated policy from governance policy
 - Vanessa
 - I'm cool with that
- Hollie
 - Not opposed to working on it a little more, but we can work on it tonight
 - But i don't see that it is vague, there a definition to what wrongdoing is
 - Add the definition of whistleblower policy
- Susanne
 - Right now were speaking on the accountability committee
- Farooq
 - This was one of the biggest running points - accountability
 - Three months into our term and no committee
 - There a lot of information here, but what's throwing it off is the whistleblower
 - I think it should be discussed today
- James Fotak
 - Vote against tabling it
 - Heard stuff is not well defined
 - A lot of definition from the policy are defined and that the board has already rejected
 - By doing nothing, were saying it's not important enough to be addressed
- Chris
 - Why i brought up the tabling motion, because if you strike whistleblower it has one purpose
 - There should be more purpose to the committee
 - You can't effectively pass something that could fail very easily (referring to another policy description)
 - Not saying that accountability is not important, but should be done correctly
 - Should not be here voting on amendments forever
- Kwaku
 - Wants to point out that in the BIRT there's no exec member on the committee, sets bad precedent
 - It's important that we don't take this at first sight and run with it
 - Do our due-diligence
- Karolina

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

- Agree with holie, speaking against tabling
- Can easily strike out, and make friendly amendments, and easily add in committee purposes
- Way it stated, there's no standing or ad-hoc where standing goes to SAGM and ad-hoc would start right now
- Can be amended right here right now
- Susanne
 - The board cant create standing committees so would be ad-hoc
- Taha
 - Against tabling
 - James motion
 - Should not be governance with james help but james with governance help
 - Take away his authority
 - Vanessa
 - Yes it james motion, but if it affects everyone we should all have a say in the motion
 - So if its one person constructing it, it can be very constructive, but if its collective we all have our voice
- Milad
 - Call to question
 - James
 - Roll call
- Susanne
 - Voting on Call to Question - Roll call

Directors Voting in Favour of Call to Question:

- Vaness Henry
- Augustine Onuh
- Joshua Wiggins
- Kwaku Agyemang
- Victoria Anderson-Gardner
- Vinessa-Marie Hardy
- Maxwell Irwin
- Chris Randall
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- Milad Moghaddas
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Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

- Bradon Huges
- Tania Rasie
- Jaden Burton
- Kristoff Edwards
- Hung Le
- Rachel Struthers
- Zaynab Dhalla
- Natalie Morrison
- Gunj Patel
- William Murray
- Melanie Tryhub

Directors Voting Against the Call to Question:

- Raquel Almeida Margulies
- Gyvenska Mathurin
- Farooq Arshad
- Taha Abbasi-Hashemi
- James Fotak

Directors Abstaining from Voting on the Call to Question:

- Naja Pereira
- James Hassos
- Hollie Olenik
- Umer Qureshi
- Karolina Surowiec

Call to Question - passes

Voting on Tabling Motion - Roll call

Directors Voting in Favour of Tabling:

- Vanessa Henry
- Augustine Onuh
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Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

- Matthew Fernandes
- Milad Moghaddas
- Tania Rasie
- Rachel Struthers
- Zaynab Dhalla
- William Murray
- Melania Tryhub

Directors Voting Against the Tabling:

- James Hassos
- Hollie Olenik
- Umer Qureshi
- Farooq Arshad
- Taha Abbasi-Hashemi
- Karolina Surowiec
- James Fotak

Directors Abstaining from Voting on the Tabling:

- Raquel Almeida Margulies
- Chris Randall
- Anasofia Heilbron
- Brandon Hughes
- Jaden Burton
- Kristoff Edwards
- Hung Le
- Natalie Morrison
- Gyvenska Mathurin
- Gunj Patel

Role call to table needs 50% to pass

15 yes - passes

- Taha
 - Call for recess - 5 minutes
 - Seconded: vanessa
 - Vote: passes

.Moved: James Fotak **Seconded:** Raquel Almeida Margulies **Result:** Tabled

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

f. MOTION 2019-06-20 E03: EXECUTIVE DIRECTOR HIRING MOTION

WHEREAS it is essential in ensuring the RSU is being run in a transparent and effective manner that an Executive Director (previously titled General Manager) be hired; and

WHEREAS the board of directors has not yet received any definitive update of when the Executive Director will be hired despite inquiry; and

WHEREAS this is a deeply pressing manner as the RSU has been running over a month already without Executive Director supervision; and

WHEREAS 2.9 of the RSU bylaw states that the “The Board of directors shall exercise general supervision over all the disbursements of the members' monies to all members' organisations and generally exercise supervision over financial operations.”; and

BE IT RESOLVED THAT the executive team prepare a report that clearly and comprehensively details,

- a) the reason(s) for delay in the hiring of the Executive Director
- b) a history of the candidates considered and reasons for them not being hired
- c) the current status of the hiring process
- d) a definitive date within the next two weeks when a Executive Director will be hired or a or detailed explanation as to why this is not deemed plausible
- e) a written commitment to answer board members future inquires about the issue in a timely and transparent matter

BE IT FURTHER RESOLVED THAT this report be sent to the Board of Directors no later then one week from today

- James
 - That's outdated send anothi one last night
 - Only difference is that is struck our definitive date
 - Roll call again
 - Got a report from the executive
 - Appreciate what it tried to do, but it seemed vague
 - We received over email that the name had to be changed
 - If there was a change to the name, what was it
 - We are entitled to the information of the candidates, but we can't share it
 - Should be a commitment to be transparent
- Susanne
 - Did you receive a report

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

- James
 - Yes, but did not satisfy me
- So you received a report, but that fact that you weren't satisfied is something you have to speak to the execs about
- So specifying what you exactly want would have been better, but you received a report
- Out of order
- James
 - Going to challenge the chair
- If the report has been created you can ask them to do it again
- James
 - I don't think anyone here can say that it adequately answered the questions
 - Call to question
 - The motion was put forward before the report
 - Important the board has these answers
 - It's been a month a half that we haven't hired one
- Susanne
 - Vote roll call

Directors Voting in Favour of Chairs Decision:

- Vanessa Henry
- Augustine Onuh
- Joshua Wiggins
- Kwaku Agyemang
- Naja Pereira
- Victoria Anderson-Gardner
- Maxwell Irwin
- Matthew Fernandes
- Milad Moghaddas
- Jaden Burton
- Kristoff Edwards
- Hung Le
- Rachel Struthers
- Taha Abbasi-Hashemi
- William Murray
- Melania Tryhub

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

Directors Voting Against the Chairs Decision:

- James Hassos
- James Fotak

Directors Abstaining from Voting on the Chairs Decision:

- Vinessa-Marie Hardy
- Raquel Almeida Margulies
- Chris Randall
- Anasofia Heilbron
- Brandon Hughes
- Tania Rasie
- Hollie Olenik
- Zaynab Dhalla
- Gyvenska Mathurng
- Natalie Morrison
- Umer Qureshi
- Farooq Arshad
- Gunj Patel
- Karolina Surowiec

Passes - chair's ruling stands

- Vanessa
 - If you have any questions you can always ask us
- Chris
 - Some info here, we should be in camera for if we want to hear it
 - Did this come before the report?
 - James
 - Before the report
- James
 - Will resubmit it before the next motion
- Susanne
 - Can also submit it as a discussion point

Moved: James Fotak **Seconded:** Taha Abbasi-Hashemi **Result: Out of Order**

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

g. MOTION 2019-06-20 E04: PUTTING STUDENTS FIRST

WHEREAS RSU is facing a challenging, uncertain financial situation in the upcoming 2019-2020 academic/fiscal year; and

WHEREAS any organization specially Not-for-Profit organizations must do everything in its power to ensure that its services continue to be offered; and

WHEREAS cutting costs in areas that do not benefit a plurality of memberships can boost members' confidence in the organization's commitment to delivering the highest level of service possible; and

WHEREAS Operational Policy #17, "Executive Cellular Telephone Reimbursement" was adopted almost 13 years ago when data and cell phone cost were significantly higher in Canada; and

WHEREAS cutting telephone and data reimbursements can save the union as much as \$8,640 (\$120/month X 6 executives in 2019-2020 fiscal year) annually which comes directly from the hard earned money paid by the members' as levies; and

WHEREAS members can reach out to the executives through emails and/or office hours (if the executives decide to introduce office hours)/ town halls; and

BE IT RESOLVED THAT Ryerson Students' Union rescinds Operational Policy #17, "Executive Cellular Telephone Reimbursement" effective retroactively from May 2019.

BE IT FURTHER RESOLVED THAT current executives will return any reimbursements that they received since May 2019 under that policy.

BE IT FURTHER RESOLVED THAT all monies collected and saved as a result of this notion (at least \$8,640) be allocated towards students groups funding.

- James Hassos
 - Currently execs are able to expense \$120 per month for phones
 - That's \$80 for their minutes, and \$40 for cell services
 - Can be reallocated for student group funding, because we don't know what we're getting

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

- Cross campus funding will go down
- This funding can support them
- Chris
 - How are we allowed to reallocated money from one sector to another if something is deemed non essential
 - Vanessa
 - Motion to go into camera
 - Seconded by naja
 - All those in favour - passes
- Back from in camera
- Kwaku
 - I learned this from the training with our lawyers
 - Should look at this from an executive standpoint
 - You have a business phone, you are compensated for your line
 - Business cards have our number, and we use our personal lines during the job
 - Instead of buying phones, just compensate for our own lines
 - If we were to take away compensation, wed have to look into a business line, or the execs not using their personal lines and execs using only their office phones
- Taha
 - So phone bills would go under exec benefits, what are other benefits
 - Vanessa
 - We have health, vision and dental care
 - Since this is a personal line, if was can add a friendly amendment, instead of paying full, we can pay for half so \$60 a month, 50% of policy 17
 - Susanne
 - Are you for or against friend amend
 - James
 - For
 - Birt rsu rescind 50% of..... may 2019
 - In engineering we have capstone, where the university covers 75% of it because you are also taking away from it, so were compensating for the business and you pay for the personal
- Milad
 - Motion that was presented was to reduce the phone bill to 50% a month
 - So what does retroactive thing mean

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

- Susanne
 - This policy would have started from may 2019, than any money that they have received they go they would have to pay back 50% of it
 - And the \$60 a month thing would start right now
- Okay so that half that would not go to the phone - the \$60 - would it sit there
- Susanne
 - It can only be spent on benefits so it can be reallocated to other benefits of just sit there
- Wants to amend to \$80 a month, 67% a month
- Susanne
 - Do you agree james?
 - James
 - No I only want 50% to be covered
 - So 33% of operational policy is rescinded
 - Augustine, you can only move to other benefits right
 - Augustine, yes
- Chris
 - With the conversation we had, we assumed some things come from certain pools of money
 - Executive benefits only has one line - right?
- Karolina
 - Can we just make it say \$40 not 33%
 - Milad
 - Yes i'm okay with that
 - Susanne
 - Okay so BIRT rsu rescind \$40 of operational policy 17 per exec
 - Seconded: Umer
 - Now discussion of amendment
- Maxwell
 - How the reimbursement how does it work do you get the whole \$120 - no we have to submit our phone bills every month and are reimbursed
 - Do you use \$120 a month?
 - Kwaku and augustine - yes
- Chris
 - Motion on the table is to amend the rescinding amount to \$40
 - Going to suggest a friendly amendment to strike the retroactively

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

- Susane
 - Not a friendly
- Call to question
- Seconded by James Fotak
- Vote: passes
- So now we added the \$40 rescinding, voting on that motion
- Vote on amendment - rescind \$40
- Vote: passes
- James Fotak
 - Friendly amendment, take out last two BIRT - retroactive and student group
 - James Hassos
 - I accept friendly
 - Roll call
- Chris
 - Friendly amendment - state effective July 1st 2019
 - James Hassos
 - I accept
 - I think taking away money and let it sit there doesn't make sense
 - Two execs stated that they use the full amount
 - The future execs will have higher phone bill, due to inflation
 - It will be \$40 sitting doing nothing, which will be revoked if we do not keep it
 - Call to question
- Sussane
 - \$40, effective July 1st, 2019
 - Vote in favour of call to question, jump into voting on main motion
 - Vote on call to question
 - 12 no, 19 yes, $\frac{2}{3}$ is 21 so it fails
- Naja
 - In terms of using phones for personal use
 - Using half the phone for personal and business
 - Haven't talked to my mom for two weeks, all I use my phone for us work
 - Were not 10-6, were 24/7 365
 - We don't operate on our office hours for our phone

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

- Reducing hours doesn't speak to overages during orientation or social justice week where we will be paying pay more money to do our job by using our phones
- Become less available to students if we reduce it
- Don't know where the info of the data cost being more 13 years ago when the policy came up
- Not fair for vp marketing whose main job is posting, live streaming
- Karolina
 - Just want to say they've been execs for one months, but i've been an exec last year and I can attest to what they're saying
 - I came home at 1 am every day, did not speak to my mom for days
 - My bill went over \$120 for many months
 - From a directors perspective, you don't see everything that they are doing
 - The 13 years thing was taken from fahim khan's motion from the april board meeting
- Maxwell
 - Convos happening in the whatsapp chat that shouldn't be happening
- Susanne
 - Make conversation in person that can be minuted and in front of a camera
- Kwaku
 - From an operations perspective for eligible admin, if we don't use it, we don't get the money next year, it's just sitting there
 - When we get audited, it will affect other stuff that are deemed essential
 - I'm no complaining that it's \$120 but if you reduce it to \$80 that's cool, but we cant move the money that is here anywhere, so it's pointless
 - Execs have to fork up more money to work
- Victoria
 - We do have a different role than the directors
 - I'm on my phone the majority of the day
 - I can't post or respond to dms
 - Need my phone to do my job
 - My bills usually around \$110, which is high
 - Personel wise this money helps me
 - Naja
 - We talked a bit about this a bit before

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

- Some of us don't have a lot of access to money, with this job they are paying for rent, seeing out families
 - We are not living lavish here
 - Were not in a position to be throwing around money, it really helps with our job and some of us can't afford to pay
 - Its a financial relief for some people
 - I don't think we should need to spend our accounts dry, but there are benefits that come with a position like this that are expected
 - If I was on the board I don't think this would be a priority for me
- Susanne
 - You would resign a contract and wouldn't be necessary to use your phone
- Ren (Maxwell gives Ren his speaking rights)
 - Different perspective
 - What's concerning about this conversation is that you are going against a policing body who control the finances
 - Hearing this argument about \$40, where were asking people to fight when money can't go somewhere else is pointless
 - This generation uses the phone for everything
 - Sitting here and asking people to give up something that you use is cornering
 - So moving forward we are supposed to be a collective, not being able to provide the \$40 seems to me like policing when we are going to go up against a fight to ask someone not to police us
 - You are deciding for them how they go about managing their life and how they are going to work for students
 - In order to do the things that we have to do, there is the line by line of things that we have to be vigilant about, but at the same time there is a hyper vigilance that is going to get in your way its a problem
- Taha
 - Sent out a message
 - For wind a full plan is \$60 for rogers is \$75
 - The reason why plans cost more than 80 is if they're using it for a family plan, or if they're using it to cover a phone
 - So we should also talk about the phone because you are keeping the phone

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

- Augustine had mentioned that you are able to move the money here into other exec benefits, so for instance things that involve health benefits
- It's not just sitting there, it's just going to things that are more important
- Karolina
 - The dental plan the execs get it pretty good and it's also pre set
- Vanesa
 - Increasing a health plan would cost thousands
- James Hassos
 - The \$40 that we save would just sit there
 - But if it does continue through the following years, would it reduce student fees
 - Vanessa
 - No, so if the money isn't spent, next year the budget would just be reduced and the money would go somewhere else
 - Naja
 - For example we didn't use all of it, what's to say that cleaning your teeth will not become more expensive, so they can take the extra \$40 and put it towards that
- Brandon
 - I think there was good intention behind initiatives
 - It seemed high for us, but from what the execs said, we're not in their shoes
 - We're not in a place to compare ourselves to them when our schedules are not as busy as them
 - Two use the whole amount
 - One who is strong and is in tears over this says a lot about why were fighting over it
 - If it goes nowhere by cutting it, and makes the government take it, is pointless
 - Glad we talked about it and got to this point
 - Call to question
 - Vote: passes
- Susanne
 - Voting on motion (\$40 and start july 1st, strike out last two)
 - James Fotak withdraws roll call vote
 - Voting on Motion: fails

Moved: James Hassos

Seconded: William Murray

Result: Fails

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

h. MOTION 2019-06-20 E05: SUPPORTING STUDENT GROUPS

WHEREAS the Board of directors are eligible to earn up to \$1500 per term in honorarium; and

WHEREAS potentially allocating up to \$108,000 (\$1500 x 2 semesters x 36 undergraduate board members) for board of directors is no longer financially feasible due to budget cuts; and

WHEREAS the process by which board members can qualify for their honorariums is unclear and inconsistent, resulting in it being likely many board members will be unable to receive them; and

WHEREAS student groups' ability to function under these budget cuts will be greatly hindered; and

WHEREAS student groups' budget cuts negatively affect a greater amount of the RSU membership; and

WHEREAS it is the RSU's duty to act in the best interest of the RSU's membership

BE IT RESOLVED THAT as close to as feasibly possible to the projected \$108,000 amount of monies allocated for board of directors honorariums be instead used to financially support RSU student groups through this difficult time

- Maxwell
 - Can this be done augustine?
 - Can you move the money
 - Vanessa
 - no, honorariums are not essential
 - Grants are essential
- Susanne

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

- Conflict of interest as board cant vote on their honorarium, but y'all can debate
- James
 - Figure out what the next steps will be
 - So will be withdrawing this motion

Moved: James Hassos

Seconded: James Fotak

Result: Withdrawn

i. MOTION 2019-06-20 E06: COMMUNICATIONS COMMITTEE

WHEREAS currently, there is no Communications Committee in existence

BE IT RESOLVED THAT the Board of Directors shall establish a Communications Committee in accordance to what is listed in the **Appendix C**

- Victoria
 - No communications committee or marketing committee that exists
 - Right now with student choice initiative, it's important to brand what the rsu is
 - Market to first year
 - Right now there's me, special projects lead, and graphics coordinator, but graphics does it for every department
 - Important to make concrete plan through committee
 - With regards to the different committee descriptions
 - Communications deals with media relations that may reflect a good or bad image of rsu
 - Board get accused of something wrong, sent to media
 - The discipline would have to be finalized by the entire board
 - So that's why that purpose is being proposed
- James Fotak
 - Committee is an awesome idea
 - I'm going to propose we amend be removing h, v
 - Seconded by: Chris
 - Ensuring accountability shouldn't be a one side of a committee
 - Signals to membership that its not important by us
 - Can't shove different ideas into the same box
 - This committee mixes two jurisdictions that are important

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

- Chris
 - I agree with James
 - It's a big task to do
 - If an incident like last year happens it's a lot for a committee to handle that also deals with marketing and campaigns
 - The committee meets every week, whereas the accountability committee would meet on an as needed
 - If I like marketing but not accountability it would differ me from joining the committee
 - Friendly amendment: rework point g, because the communications committee should dictate if a bod should speak but how should speak
 - Victoria
 - Not accepting the friendly amendment
- Farooq
 - This is amazing
 - Want to second about h five
 - We have 36 bod members, not all of us are on a committee so we are looking to be on committee, so having the two committees, we have the people for it
- Zaynab
 - Agree with h v being removed
 - Worked at rsu, and we experience a lot of harassment on our page on social media by what the president was doing
 - Things didn't get followed up with with regards to us
- James Fotak
 - Roll call
- Milad
 - I agree with what Victoria noted in how complaints correlate to PR
 - I acknowledge that things can get mixed up
 - If the accountability committee will be formed
 - I don't see the issue with having the communications committee have that as well, because the problem Victoria stated is real, not to sound like a branding expert but in corporations the pr teams have to address complaints in the media
 - Whoever is elected in this committee is not serving this main function but has the capacity to

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

- Vanessa
 - Helped victoria write this
 - There were things vocalized about online harassment
 - We would have people on the committee who would be passionate about the issue
 - Also its internal and external so it would also investigate complaints of the board of directors
 - How do you bring harassment to a board meeting, when some people are not comfortable speaking out
 - Allows us to advise the board
- Maxwell
 - To my knowledge a pr team would work with the public not addressing to the internals of the organization
 - The pr team would be working closely with the committee dealing with the complaints
 - It shouldn't be the role of the communications team to also be investigating the incident
- James Fotak
 - Clear that if me as a board wanted to put a transparency committee, if the data doesn't match up thats wrong
 - One committee its a main part and one is a small part
 - Not that transparent
- Kwaku
 - Take a minute to go over the points of the committee
 - The name might be a trigger
 - When we talk about communications we talk about corporate communications
 - Internal - understand internals
 - But the external is the important thing, the committee addresses those points
 - The media is the channel to our students
 - How do I communicate my issues to another board member if i don't feel safe during a board meeting
- Victoria
 - Amend h v to state: the comms committee will work along with the accountability committee
- Susanne

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

- Out of order because no accountability committee
- Still on James amended to take out h v
- Victoria
 - We can strike it out, friendly amendment
- H v is no longer on the motion
- James
 - This committee minus that idea is good, so call to question
 - Vote on call to questions: passes
- Vote on the main motion, James Fotak withdraws roll call: passes unanimously

Moved: Victoria Anderson-Gardner

Seconded: Maxwell Irwin

Result: Passes

j. MOTION 2019-06-20 E07: VP MARKETING BYLAW AMENDMENT

WHEREAS the Vice President of Marketing holds no position with no voting power on any current committees;

BE IT RESOLVED THAT the Vice President of Marketing be added onto the Student Action Committee, the Course Unions and Student Group committee, the Events and Entertainment committee, the Equity and Social Justice Committee, and the Sustainability committee as a voting member and will work alongside each committee throughout the course of carrying out their duties.

- Susanne
 - Voting to recommend if the vp marketing can go on these committees
 - Will go to SAGM
 - Voting on motion: passes

Moved: Victoria Anderson-Gardner

Seconded: Chris Randall

Result: Passes (to SAGM)

6. OTHER BUSINESS

a. Forensic Audit Update - James Fotak

- i. James
 - 1. Eta?
- ii. Vanessa

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

1. Don't have one yet
2. Will inform at next meeting

Chris would like a budget from the RSU of what is essential and nonessential - just an ask, not a motion

7. ADJOURNMENT

- a. **BE IT RESOLVED THAT** the June 20th, 2019 meeting of the Board of Directors be adjourned

Moved: Kwaku Agyemang

Seconded: Chris Randall

Result: Passes

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

APPENDIX B - Media Protocol

“Media, Transparency and Good Governance Motion” (Please place in appendix A)

Operational Policy #23

Media Protocol 81

ADOPTED: August 25, 2005

AMENDED: May 2006

AMENDED: June 2019

Scope

23.1 This policy applies to all Executive members, Board members and all Full and Part Time staff of the RSU.

Preamble

23.2 The Ryerson Students Union recognizes the importance of media as a tool for outreach and contact, both towards members and to represent their needs. In order to effectively represent students and work with media with professionalism, as is required by elected officials, a protocol for media is required by the RSU. The following policy on Media Protocol describes the procedures that the RSU Executives, Staff and Board Members must follow when answering requests from members of the media. In doing so, the student union recognizes the responsibility of accountable representation for its membership.

Protocol

23.3 When a media request is received it should be addressed to the President of the RSU. In the scenario that another Executive, Board Member, or Staff person receives the media request, it should be relayed and delivered to the President at soon as possible.

23.4 The President must consult with the board in order to recommend the individual best suited to respond to the story to the reporter.

23.5 In a situation that the media request is urgent and the President is not available, the Executive Director bears the responsibility to oversee proper handling and forwarding of the request.

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

23.6 No media request should be answered without the knowledge of the President and Executive director when they not available.

23.7 No reprisal will under any circumstances be taken on any individual who in good faith violates this policy.

23.8 Any publication, print, online, recording, audio, video, or documentation otherwise made public may be considered media. This list is not exhaustive and may be altered by the Board from year to year.

Whistleblower protection Policy

Scope

This policy applies to all Executive members, Board members and all Full and Part time employees of the RSU.

Preamble:

Directors, other volunteers, and employees at the RSU must observe high standards of conduct and personal ethics in the conduct of their duties and responsibilities.

Employees, the executive and board of directors of the organization must practice honesty and integrity in fulfilling their responsibilities.

The objectives of the RSU Whistleblower Policy are:

- Encourage and enable employees, and directors and others to raise serious concerns so that the RSU can address and correct inappropriate conduct and actions
- To protect persons who, in good faith, make such reasonable disclosures of Wrongdoing by prohibiting subsequent reprisals against them.

DEFINITIONS

a) Good Faith Disclosure – Any disclosure made under this Policy concerning an actual or perceived Wrongdoing that is based on reasonable belief and is not malicious, frivolous, vexatious or made in bad faith.

b) Reprisal – any adverse action taken against a person for making a Good Faith Disclosure.

c) Wrongdoing – any gross financial misconduct, breach of RSU policy and/or violation of legal or regulatory requirement, including:

- i) theft, fraud and misappropriation of RSU assets;

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

- ii) destruction, removal or concealment of RSU records or property for the purpose of personal gain;
- iii) forgery, falsification or alteration of documents;
- iv) making false claims or statements.
- v) violations of bylaws, policies, health and safety, discrimination policies.

Protocol

Employees

- Employees should first discuss their Concern with their immediate supervisor.
- If, after speaking with their supervisor, the individual continues to believe the Concern is valid, the individual should report the Concern to the Executive Director and the Commissioner and membership of the accountability committee. They may do so anonymously.
- If the concern involves the executive director, the employee should address the Commissioner and membership of the executive committee.
- If the complaint involves members of the accountability committee they should address the board of directors.

Directors and Other Volunteers

- Directors and other volunteers should submit Concerns in writing directly to the Chair of the Accountability Committee.

Handling of Reported Violations

- The Accountability committee shall address all reported Concerns. The Commissioner of the Accountability Committee shall at once notify the members of Accountability Committee, the Executive committee, and the Executive Director of any such report. The Commissioner of the Accountability Committee will notify the sender and acknowledge receipt of the Concern within five business days, if possible. It will not be possible to acknowledge receipt of anonymously submitted Concerns.
- All reports will be promptly investigated by the Accountability Committee, and appropriate corrective action will be recommended to the Board of Directors, if warranted by the investigation. In addition, action taken must include a conclusion and/or follow-up with the complainant for complete closure of the Concern.

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

- The Accountability Committee has the authority to retain outside legal counsel, accountants, private investigators, or any other resource deemed necessary to conduct a full and complete investigation of the allegations.

APPENDIX C - Communications Committee

1. The Board of Directors shall establish a Communication Committee in accordance with the following terms of reference:
 - a. Be composed of:
 - i. The President; and
 - ii. The Vice President of Marketing
 - b. The committee shall also be appointed by the Board of Directors:
 - i. One (1) elected commissioner
 - ii. Three (3) Directors
 - iii. The Executive Director or an appropriate staff resource who shall be ex-officio
 - c. Be appointed at a meeting of the Board of Directors;
 - d. Be chaired by the Vice President of Marketing and in their absence by the President;
 - e. The committee should meet at least a minimum of once a month, however, committee members may call meetings when necessary.
 - f. Seek the advice of the RSU's legal counsel where applicable;
 - g. Responsible for reviewing the RSU's media protocol and ensuring that all the policies are up to date and reflect the current RSU's day to day operations.
 - h. Purpose of the committee:
 - i. Advise on how RSU communicates in print, on our website, email communications, and on our social media channels, so that we can be transparent with the RSU's initiatives and operations;
 - ii. Propose, develop, and review recommendations for membership communications, and recruitment strategies;
 - iii. With a quorum vote by the members of the communication committee, members are able to act as media relations;
 - iv. Develops transparent strategies in order to hold the RSU accountable to the membership;

APPENDIX D - Course Union Policy

[1.1] The course union's actions must not be contrary to the Ontario Human Rights Code,

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

RSU Policies, or the Policies of the University.

[1.2] No individual connected with the course union can realize any financial gain from the course union's actions or activities.

[1.3] Since course unions are funded by RSU for the benefit of Ryerson students, all activities must be directed toward students and be held on campus unless advance permission is obtained for an off-campus event for the Campus Groups Administrator. All off-campus and events involving elevated physical activity must be run in accordance with Student Event Risk Guidelines. Student Event Risk Assessment forms must be completed two weeks prior to event and submitted to the Student **Life** Programs office.

[1.4] All course unions are required to have a valid constitution and must submit a copy to the Campus Groups Administrator annually, signed by at least one course union signing officer no later than September 30.

[1.5] All course unions are required to file a valid executive list with valid student numbers, addresses, emails and telephone numbers of executive members, with signatures of signing officers on an annual basis no later than April 1st.

[1.6]

Course Unions may charge levies or membership fees to RSU members **up to \$10 per student per year, all funds raised will be deposited to their trust account.**

[1.7]

To receive funding, all members of the course union executive team must opt-in to the RSU.

[1.8] All course unions are expected to undertake projects and programs to benefit their members.

[1.9]

The Campus Groups **Coordinator** is responsible for providing the course union with a copy of all RSU course union policies. Course union executives are responsible for familiarizing themselves with all policies pertaining to their operations and contained within the annual

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

manual provided by RSU.

[1.10] The President or their designate shall attend All-Executive meetings to represent their course union.

[1.10.1] Absence from at least 2 consecutive All-Executive meetings will result in probation. Maximum probation period is the remainder of the year.

[1.10.2] Probation shall include the withdrawal of RSU funding for off campus events and no consideration of grant applications for a time period designated by the Course Union Committee.

[1.10.2a] Probation will be applied as outlined in the Probation, Termination Policy and Procedures.

[1.10.3] Summer workshop(s) and All-Exec. meetings must be attended by at least 1 exec. member. Non-attendance will automatically result in a status of probation, the terms of which shall be determined by the Course Union Committee in a meeting that will occur no later than **September 30th** and disqualifies a course union from applying for Course Union of the Year.

To be approved by Board of Directors **June 20, 2019**

APPENDIX E - Student Group Policy

1. GENERAL POLICY 1.1 The student group's actions must not be contrary to the Ontario Human Rights Code, RSU or the University's policies.

1.2 No individual connected with the student group can realize any financial gain from the student group's actions or activities.

1.3 Since student groups are funded by RSU for the benefits of Ryerson students, all efforts should be made to ensure activities be directed towards students and be held on campus unless advance permission is obtained from the Campus Groups Administrator for an off-campus event. All off-campus events involving elevated physical activity must be run in

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

accordance with Student Event Risk Guidelines. Student Event Risk Assessment forms must be completed two weeks prior to event and submitted to the Student Life Programs office.

1.4 All student groups are required to have a valid constitution and must submit a copy to the Campus Groups Administrator annually, no later than September 30 of each year, signed by at least one of the student group's signing officers.

1.5 All Student Groups are required to file a valid executive list with valid student numbers, addresses, emails and telephone numbers of the executive members and with signatures of signing officers on an annual basis, no later than April 1.

1.6 All student groups are required to file a membership list annually – no later than September 30 of each year – of at least twenty (20) RSU members indicating their names, email, signatures and Ryerson student numbers. RSU may exercise the right to confirm the validity of these student numbers.

2. Student Group Status

2.1 A RSU student group is not deemed as recognized unless a complete record of its signing officers and executive officers has been submitted to the Campus Groups Coordinator by April 1 of each year.

2.2 No funding or other benefits may be received by the group until such time as the signing and executive officers list is received by the Campus Groups Coordinator.

2.3 All funds, benefits and privileges extended to the student group will be withdrawn until this document has been fully completed and received by the Campus Group Coordinator.

2.4

If a student group's completed list of signing and executive officers is submitted after April 1 but before September 15, the student group must re-apply to the Student Groups Committee with:

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

1. A revised constitution signed by its executive officers 2. A list of twenty (20) members with signatures and student numbers 3. A list of a minimum of five proposed activities, that indicate goal(s) and objective(s) of each event 4. A completed executive officers signing list.

2.4.1

The Student Groups Committee may reconfirm full status upon the applicant group at that time after which point the student group will resume receiving all funds, benefits and privileges.

2.4.2.

If a student group does not hand in its fully completed executive officer signing list to the Campus Groups Coordinator by September 15, then that student group must re-apply for ratification through the existing policies of recognizing new student groups in accordance with RSU by-laws and policies.

2.4.3.

All funds, benefits and privileges will be withdrawn until the RSU Board of Directors ratifies the student group.

2.4.4

.Funds cannot be claimed retroactively from a time period when the student group was deemed as not recognized.

2.5 Only RSU members may hold Executive positions with any student group. **Meaning, that students who would like to hold an Executive position on a student group must opt-in to the RSU.**

2.5.1 Only RSU members may have voting privileges within the student group.

2.6 Student groups may charge levies or membership fees to RSU members **up to \$10 per student per year, all funds raised will be deposited to their trust account.**

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

2.7 No one from outside the Ryerson community can become a member of any student group without paying a membership of \$5.00 per semester. All fees must be given to the Campus Groups Administrator for deposit to the group's Trust Fund.

2.8 All student groups are expected to undertake projects and programs to benefit their members and the Ryerson community. For that reason, each student group must undertake the operation of an information table during days that have been designated by RSU for cultural awareness or membership drives.

2.9

The president or their designate shall attend all quarterly All-Executive Meetings to represent their student group. Absence from two (2) consecutive or more All-Executive Meetings will result in probation. Maximum length of probation is the remainder of the year.

2.10

Summer workshop(s) must be attended by a minimum of one (1) executive member or their designate. Non-attendance will result in an automatic freeze on all assets for a time period designated by the Student Groups Committee, with the possible exception of orientation activities. Non-attendance will automatically result in a status of probation, the terms of which shall be determined by the Student Groups Committee in a meeting that will occur no later than September 30, and disqualifies a student group from applying for Student Group of the Year.

2.1

1

Probation shall include the withdrawal of RSU funding for off-campus events and no consideration of grant applications for a time period designated by the Student Groups Committee.

2.11.1

Probation will be applied as outlined in the Probation, Termination Policy and Procedures.

2.12

RSU groups may not proselytise (i.e: seek to

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

convert).

2.13

The Campus Groups Coordinator is responsible for providing the student group with a copy of all RSU student group policies. Student group executives are responsible for familiarizing themselves with all policies pertaining to their operations and contained within the annual manual provided by RSU.

Approved by Board of Directors **June 20,2019**

APPENDIX F - Student Group and Course Union Funding Policy

1. Funding 1.1 All student groups shall be **allowed to apply to a total sum of \$600 per semester for an event, funding from the RSU cannot exceed \$600. All criteria must be met on application and approved by Student Groups Committee.**

Example 1: Student Group wants to hold six (6) networking night events where the total cost of the event is only \$100. Said course union is allowed to apply all six (6) times for funding because their cost does not exceed \$600.

Example 2: Student Group would like to hold an educational conference where the total cost of their event equals to \$600. They are allowed to apply, and would be granted the funding. However, they would only be able to have one event that semester as they reached their capital amount.

1.2 All course unions shall **receive** additional funding for Orientation which shall be calculated based on a per first year student **enrollment** basis. a) Course Unions are **allowed to apply to a total sum of \$600 per semester for an event, funding from the RSU cannot exceed \$600, all criteria must be met on application and approved by Course Unions Committee.**

2. Budget

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

2.1 No loans will be issued by the RSU for any reason or purpose.

2.2 Under no circumstances will the RSU provide course union/student group funding for staff, alumni, faculty events or activities that are not for the benefit of the constituents of the specific course union/student group without prior approval of the Campus Groups Coordinator. Such exceptions include student/faculty meetings and alumni speaker events.

2.3 RSU recognizes the activities of course unions/student groups during the non-academic year. Funding for activities run during the non-academic year must be approved by the Campus Groups Coordinator and the Vice-President Student Life and Events a minimum of two weeks prior to event.

2.4 With the exception of Course Unions orientation funding, budget funds for course unions and student groups may not be used to purchase promotional items and/or good for resale.

2.5 Food for executive meetings is not eligible for funding.

2.6 No alcohol expenses allowed, exception made for Speaker Gifts purchases only.

3. Trust Accounts 3.1 No course union/student group may hold its own bank account(s).

The RSU Trust

Account system removes the need to operate bank accounts. If it is discovered that a student group/course union is holding a separate bank account, all assets will be immediately frozen until such time that the account is closed and the balance is transferred by the Campus Groups Coordinator to the Trust Account.

3.2 Each course union/student group has a RSU administered Trust Account. If, it has been determined that an event realized a profit and the monies were not submitted to the Campus Groups Coordinator for deposit within one (1) week of the event, all monies remaining in the Trust Account as well as the budget may be frozen for a time period designated by the Course Unions/Student Groups Committee.

3.3 A course union/student group may not hold petty cash in excess of \$50. Petty cash in excess of \$50 will be considered a bank account.

3.4 Trust funds are intended for the benefit of all students. Only up to 25% of funds held in

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

the trust can be designated towards the graduating class. The only exception is for funds raised specifically for graduating activities within that academic year. Otherwise, funds may be withdrawn at the course union's/student group's discretion. The RSU reserves the right to question any withdrawal.

3.5 Monies cannot be issued for gifts or executive honoraria. End-of-the-year executive appreciation may be expressed through an end-of-the year event to a maximum of \$200 or \$40 per person – whichever is lower. This must be taken from the Trust account only. This may not include expenses for alcohol.

3.6 Food for executive meetings is not eligible for funding.

3.7 Payment for personalized business cards may only be taken from the Trust Account.

3.8 Charitable donations may only be drawn from the Trust Account

3.9 **Membership fee of up to \$10.00 per student per year can be charged by Student Groups only and funds raised will be deposited in their trust account.**

4. Process 4.1 An official receipt or invoice must be presented to the Campus Groups Coordinator

with a cheque requisition form signed by two (2) designated signing officers. The receipt must indicate information regarding the supplier.

4.2 A Revenue Deposit Form must be completed whenever revenue is realized from an event or activity and be submitted with the corresponding funds to the Campus Groups Coordinator for deposit.

4.3 Expenses will be reimbursed only if submitted within 30 days of dated receipt.

4.4 All expenditures must be submitted before April 30 of each year.

4.5 Only original receipts with purchase details will be accepted. Photocopies or credit card receipts or ATM slips will not be accepted as proof of purchase.

5. Grant Applications 5.1 All funding from the RSU operates through grant funding procedures.

Meeting of the Board

Ryerson Students' Union (RSU) – Local 24 Canadian Federation of Students
June 20th, 2019 – Oakham Lounge - 63 Gould Street

5.2 Grant funding is not guaranteed and is awarded at the discretion of the student groups/course unions committee and must be applied for at least two weeks prior to the event.

5.2 Course unions may apply for no more than up to \$600.00 per semester with no more than \$1,200.00 per academic year available.

5.3 Student groups may apply for no more than up to \$600.00 per semester with no more than \$1,200.00 per academic year available.

5.4 Groups that fail to attend Campus Groups Day and Campus Winter Student Groups Day are prohibited from applying grant funding for that respective semester when the event was held.

5.5 Grant Applications will not be accepted after the event.

5.6 Grants are not allowed for internal Student Groups or Course Unions social functions or graduations

5.9 Grants will ONLY be issued if course union/ student group fills out all areas of grant application form. Course Unions and Student Groups must abide by the criteria and use the funding for what is outlined in the application or disciplinary action will occur.

To be approved by Board of Directors June 20, 2019