

Poster Policy

Any questions regarding postering should be directed to the Campus Groups Administrator.

External postings of any kind (i.e., outside businesses/services.) are not allowed.

Minimum requirements

- Use MASKING TAPE or staples only (no glue or packing tape)
- Posters must be approved and stamped by RSU, stamp them before copying
- One copy of every poster you make must be left with the RSU's Campus Groups Administrator
- Posters must contain the name of the sponsoring student group.
- Posters in another language must contain the English translation
- Posters must advertise an event (e.g., meeting, party.)
- Posters containing political slogans or religious messages must only be approved by the Campus Groups Administrator, the RSU President or the Executive Director of Communications and Outreach
- Events run by external organizations but supported or sponsored by an RSU student group/course union/affiliate group or GSA must include the sponsoring student group's name
- Posters containing words or images that might be deemed racist, sexist, homophobic or intolerant of any Ryerson community constituent will not be stamped
- Posters advertising a licensed event must be stamped by the Campus Groups Administrator

Off-campus or sports events cannot be posted until a Risk Management form is completed and signed by Student Services www.ryerson.ca/studentevents

Posters can only be posted on:

- Bulletin boards
- Tiled areas & cement pillars in the Student Centre
- Designated poster areas
- Only one poster per board/area is allowed

Areas where posters are not allowed:

Doors, glass surfaces, stairwells, exterior building walls, elevators and escalators; in particular the large yellow panels outside LIB72

Removal

You are responsible for removing your posters and banners after your event.

Posters will be removed if:

- They cover other posters

- They do not have the RSU stamp
- They are hung outside a designated poster area
- They are discriminatory or found not to be in the best interest of the Ryerson community
- They are commercial or external advertising
- They violate the Campus Alcohol Policy or Liquor License Act

Banners – Guidelines

- Banners to a maximum of 36” high X constraints of space available may be hung only at the following locations:
- Outside POD60 (1) lower ground floor, Jorgenson Hall
- Outside Hub, (1) first floor, Jorgenson Hall
- Outside Alterna Savings (1), south wall of alcove (vending area), ground floor, library
- East Kerr Hall, above Church St. entrance
- Second floor bridge between the Learning Resources Centre and Kerr Hall
- South Kerr Hall, above doors outside Room KHE118-A
- Rogers Building atrium – must be hung by string only!
- All banners must receive the proper RSU stamp
- The student group hanging the banner is responsible for its removal after the event
- Banners except those designated to hang by strung must be hung with masking tape only
- Damage caused by glue or other tape or adhesives may result in a charge based on the extent of the damage it has caused to the surfaces.