

Risk Management

More downloadable forms go to: www.ryerson.ca/studentevents

Forms must be submitted a MINIMUM OF 2 WEEKS PRIOR to the event/activity. The event is not considered confirmed and cannot be advertised until the form is signed off by the Student Programs department.

Note: An event that requires a risk assessment is not considered confirmed and cannot be advertised until the risk assessment form is signed off by Student Programs.

What is the Risk Management Process?

- Identification of hazards and associated risks
- Examination of risk management techniques
- Either to prevent losses from happening or, if unavoidable, to reduce the frequency or severity
- Selection and implementation of chosen techniques such as exposure avoidance, monitoring and improving the program as needs change
- Completion of appropriate forms and waivers to protect both the participant and the organizers
- Reporting of all incidents in a timely fashion to appropriate officials
- Review and evaluation of the event

Do I Need a Risk Assessment Form, Waiver or Bus Contract?

The following chart provides a comprehensive list to indicate when a risk assessment form is required to be completed. Risk assessment forms are submitted and approved by the University's Student Programs department and approval is required prior to the event taking place.

Event	Risk Form	Specific Waiver	Travel Waiver	Bus Contract
Transportation required (besides walking or TTC) WITH NO ALCOHOL at the destination	Yes	No	Yes	No
WITH ALCOHOL at the destination	Yes	No	Yes	Yes
No Transportation required (only walking or TTC) WITH NO ALCOHOL at the destination	Possibly	No		

(On or Off campus)				
WITH ALCOHOL at the destination (On or Off campus)*	Yes	No		
Inside Ram in the Rye Pub*	No	No		
Physical Activity – Medium Off Campus (e.g., marathon, etc.)	Yes	No		
On Campus (e.g., basketball, volleyball, etc.)	Possibly	Possibly		
Physical Activity – High (e.g., skating, ice-hockey, paintball, rock climbing, etc.)	Yes	Yes		
Personal Safety Risk – Medium (e.g., outside after dark, hot tubs, etc.)	Yes	No		
Personal Safety Risk – High (e.g., Working with persons “at risk”, contact with possibly dangerous items, etc.)	Yes	Yes		
Risk to Community Relations (On or Off Campus) (e.g., amplified music/speech, events in residential areas or outside on Ryerson property, road blockages, etc.)	Yes	No		

Examples of ON-CAMPUS Events	Risk Form Required	Risk Form NOT Required
	All orientation activities	Ram in the Rye events
	Sports	Tabling
	High profile/controversial speaker	Meetings
	Music in the Quad	
	Formals/grads	

Examples of OFF-CAMPUS Events	Risk Form Required
	All orientation activities

	Scavenger hunts
	Attending ACC/Rogers Centre/Wonderland/Oktoberfest
	Rock climbing
	Formals/grads

RyeSERT - Student Emergency Response Team
Student Centre B-12 ext. 2412

www.ryesert.ca ryesert@ryerson.ca

The Ryerson Student Emergency Response Team is a volunteer based group of students who undergo CPR and advanced first aid training in order to provide stand-by medical coverage at Ryerson events.

Services

- First Responder medical coverage for Ryerson events
- Certified First Aid/CPR courses to members of the Ryerson community.
- Opportunities for those interested in pre-hospital care to gain education and experience

For more information on the First Responders, including how to book, please visit www.ryesert.ca.