

# **STUDENT GROUPS PROBATION, REMOVAL FROM OFFICE AND DISSOLUTION POLICY & PROCEDURES**

## **PROBATION**

### **[3]**

A student group may be put on probation by a majority vote of the Student Groups Committee, should the committee have reasonable evidence that the student group has violated one or more RSU policies.

**The Student Groups Committee will decide the terms of the probation including:**

- Length
- Budgetary restrictions
- The withdrawal of the privilege of applying for grants
- Limitations on events including the opportunity to host off-campus events
- Having the group vacate their office

Room Booking access

### **[3.2]**

The student group will be notified of this action via email no later than 5 business days after the committee's decision.

### **[3.3]**

The email notice will outline the policies that have been allegedly violated, state the terms of probation and explain the appeals process.

### **[3.4]**

Notice of the upcoming committee meeting where the appeal can be made will be delivered via email to the student group's executive no less than five business days prior to the meeting. The student group executives will have the opportunity to defend their student group's status at the meeting.

### **[3.5]**

The Student Groups Committee will consider the appeal and determine the student group's status by majority vote. The Course Unions and Student Groups Commissioner will issue an email detailing the committee's decision within five business days following the meeting. It is the responsibility of the student group to access this letter.

### **[3.6]**

Failure of the student group to send one or more of their executives to this meeting will result in the terms of probation becoming upheld.

### **[3.7]**

Probation will be automatically lifted upon the end of the term in which the probation was levied or at any other specific date as designated by the Student Group Committee.

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## **APPEAL OF PROBATION**

### **3.8**

A student group has the right to appeal their probation as decided by the Student Groups Committee to the RSU Board of Directors by providing a written request of appeal to the RSU Secretary of the Board a minimum of five business days prior to the next regularly scheduled Board of Directors meeting.

### **3.9**

The appeal will be placed on the agenda and the student group recognized to speak on behalf of the appeal by the Chair of the Board.

### **3.10**

After hearing the appeal, the RSU Board of Directors, by majority vote, may decide to;

- uphold the decision of the Student Groups Committee or to review the decision
- extend the probationary status period and decide on applicable sanctions and restrictions
- to lift some or all sanctions
  
- to dissolve the student group

### **3.11**

The RSU Board of Directors will decide on the student group's probationary status, to be determined by majority vote, at this meeting and not in the presence of the student group. The Vice-President Student Life and Events will issue an email of the committee's decision no more than five business days following the meeting. It is the responsibility of the student group to access this email.

### **3.12**

Failure of the student group to send one or more of their executives to this meeting will result in the Student Groups Committee's decision being upheld

### **3.13**

Once appeals have been exhausted or have failed to meet appeal deadlines and once a student group's executive removed from office, the Student Groups Committee shall, within 10 working days, undertake to conduct a by-election to replace the outgoing student group executive in accordance with student group election guidelines.

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**3.14** No past executives of the dissolved student group may run for an executive position.

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## **REMOVAL FROM OFFICE**

No person or persons shall be permitted to hold an executive position on any RSU student group if they have willfully provided false information to the Student Groups Committee as determined by the Student Groups Committee. The person or persons in question will be immediately removed from their position as an executive of the student group. Any appeal on this decision must be made to the RSU Board of Directors.

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## **DISSOLUTION OF A STUDENT GROUP**

### **3.15**

Once the Student Groups Committee or the Board of Directors has voted to dissolve the student group and all appeals have been exhausted or failed to be made or failed to meet deadlines. A similar group wishing to re-form and carry out the objectives of the dissolved group must re-apply for full group status in accordance with RSU's Criteria for New Groups policy.

### **3.16**

No past executives of the dissolved group may hold an executive position on this new group.

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Approved by Board of Directors July 20, 2018