

STUDENT GROUPS POLICY

[2.1]

The student group's actions must not be contrary to the Ontario Human Rights Code, RSU or the University's policies.

[2.2]

No individual connected with the student group can realize any financial gain from the student group's actions or activities.

[2.3]

Since student groups are funded by RSU for the benefits of Ryerson students, all efforts should be made to ensure activities be directed towards students and be held on campus unless advance permission is obtained from the Campus Groups Administrator for an off-campus event. All off-campus events involving elevated physical activity must be run in accordance with Student Event Risk Guidelines. Student Event Risk Assessment forms must be completed two weeks prior to event and submitted to the Student Programs office.

[2.4]

Any budget allocation greater than \$1,000 must receive approval from the RSU Executive Committee.

[2.5]

All student groups are required to have a valid constitution and must submit a copy to the Campus Groups Administrator annually, no later than September 30 of each year, signed by at least one of the student group's signing officers.

[2.6]

All Student Groups are required to file a valid executive list with valid student numbers, addresses, emails and telephone numbers of the executive members and with signatures of signing officers on an annual basis, no later than April 1.

[2.7]

All student groups are required to file a membership list annually – no later than September 30 of each year – of at least twenty (20) RSU members indicating their names, email, signatures and Ryerson student numbers. RSU may exercise the right to confirm the validity of these student numbers.

[2.7.1]

Student Group Status

A RSU student group is not deemed as recognized unless a complete record of its signing officers and executive officers has been submitted to the Campus Groups Coordinator by April 1 of each year.

No funding or other benefits may be received by the group until such time as the signing and executive officers list is received by the Campus Groups Coordinator.

All funds, benefits and privileges extended to the student group will be withdrawn until this document has been fully completed and received by the Campus Group Coordinator.

If a student group's completed list of signing and executive officers is submitted after April 1 but before September 15, the student group must re-apply to the Student Groups Committee with:

1. A revised constitution signed by its executive officers
 2. A list of twenty (20) members with signatures and student numbers
 3. A list of a minimum of five proposed activities, that indicate goal(s) and objective(s) of each event
4. A completed executive officers signing list.

The Student Groups Committee may reconfirm full status upon the applicant group at that time after which point the student group will resume receiving all funds, benefits and privileges.

If a student group does not hand in its fully completed executive officer signing list to the Campus Groups Coordinator by September 15, then that student group must re-apply for ratification through the existing policies of recognizing new student groups in accordance with RSU by-laws and policies.

All funds, benefits and privileges will be withdrawn until the RSU Board of Directors ratifies the student group.

Funds cannot be claimed retroactively from a time period when the student group was deemed as not recognized.

[2.8]

Only RSU members may hold Executive positions with any student group.

[2.8.1]

Only RSU members may have voting privileges within the student group.

[2.9]

Student groups may not charge levies or membership fees to RSU members.

[2.10]

No one from outside the Ryerson community can become a member of any student group without paying a membership of \$5.00 per semester. All fees must be given to the Campus Groups Administrator for deposit to the group's Trust Fund.

[2.11]

All student groups are expected to undertake projects and programs to benefit their members and the Ryerson community. For that reason, each student group must undertake the operation of an information table during days that have been designated by RSU for cultural awareness or membership drives.

[2.12]

The president or their designate shall attend all quarterly All-Executive Meetings to represent their student group. Absence from two (2) consecutive or more All-Executive Meetings will result in probation. Maximum length of probation is the remainder of the year.

[2.13]

Summer workshop(s) must be attended by a minimum of one (1) executive member or their designate. Non-attendance will result in an automatic freeze on all assets for a time period designated by the Student Groups Committee, with the possible exception of orientation activities. Non-attendance will automatically result in a status of probation, the terms of which shall be determined by the Student Groups Committee in a meeting that will occur no later than September 15, and disqualifies a student group from applying for Student Group of the Year.

[2.14]

Probation shall include the withdrawal of RSU funding for off-campus events and no consideration of grant applications for a time period designated by the Student Groups Committee.

[2.14.1]

Probation will be applied as outlined in the Probation, Termination Policy and Procedures.

[2.15]

RSU groups may not proselytise (i.e: seek to convert).

[2.16]

The Campus Groups Coordinator is responsible for providing the student group with a copy of all RSU student group policies. Student group executives are responsible for familiarizing themselves with all policies pertaining to their operations and contained within the annual manual provided by RSU.

